

Brandon Township

Douglas County, Minnesota

June 30, 2025 Meeting Minutes

A regular monthly board meeting was held on June 30, 2025 at the 106 Mallard Ln Township Hall with Supervisors, Bryan Meichsner, Dennis Lund and Zach Hintermeister present together with Clerk, Mike Cleary, Treasurer, Kathy Zimmerman and Deputy Treasurer, Lezlie Sumstad. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

Approval of Agenda: Motion by Zach with a second by Dennis to approve the agenda. Motion carried.

Approval of Minutes: Motion by Bryan with a second by Zach to waive the reading and approve the minutes of the May, 2025 regular monthly meeting. Motion carried.

Treasurer's Report: Beginning cash and investment balance on May 1, 2025 was \$286,637.33. May, 2025 receipts and disbursements were \$33.44 and \$20,542.53, respectively, resulting in an ending balance of \$266,128.24 at May 31, 2025. Motion by Bryan with a second by Zach to approve the Treasurer's Monthly Report and to purchase a \$50,000 12 Month CD at Bremer Bank. Motion carried.

Public Comment: There were no residents in attendance.

Road Report: Work on the Chippewa Hts 2025 Project should start in early July. Graveling of roads and application of chloride has been completed. RBS Excavating LLC from Parkers Prairie, MN will be doing the grading while Terry is recuperating. Mike will get a price from the county to apply gravel to the shoulders of our paved roads

New Business:

- a. Motion by Bryan with a second by Dennis to approve payment of payroll and claims totaling \$108,673.06. Motion carried. A full list of the claims is available for public inspection at the Township Clerk's office.

Correspondence and Clerk Notes:

- a. Mike reported there were no new Douglas County building permits reported for Brandon Township since the prior month's meeting and only two new requests for special assessment searches.
- b. Mike reported that he has placed ads to run in the Record and the Echo Press for a new clerk.

Adjournment: There being no other business coming before the Board, the meeting was adjourned at 8:06 pm. Next monthly meeting is scheduled for Monday, July 21, 2025.

Clerk, Mike Cleary

Chairman, Brian Meichsne

These minutes are not official until approved by the Township Board