

Brandon Township

Douglas County, Minnesota

MARCH 11, 2025 ANNUAL MEETING MINUTES

The Brandon Township Annual Meeting was held on March 11, 2025, at the Township Hall at 106 Mallard Ln, Brandon, MN with 5 township officers, 1 resident and 2 guests in attendance. The meeting was called to order at 7:00 pm by Bryan Meichsner. The pledge of allegiance was recited by all and introductions were made. Lezlie Sumstad was nominated by Bryan Meichsner and elected to moderate the meeting.

Agenda: Motion by Mike Cleary with a second by Bryan Meichsner to approve the agenda. Motion carried.

Prior Year Minutes: Motion by Bryan Meichsner with a second by Zach Hintermeister to wave the reading of and to approve the 2024 annual meeting minutes. Motion carried.

Annual Financial Report: Township Treasurer Kathy Zimmerman presented the township financial statement detailing the revenues and expenses for 2024. Motion by Zach Hintermeister with a second by Dennis Lund to approve the annual financial report. Motion carried. A copy of the report is on file at the township office.

Annual Road Report: Township Road Supervisor Bryan Meichsner presented the 2024 road report detailing the maintenance and improvements to the township roads and equipment undertaken during the past year. Motion by Mike Cleary with a second by Zach Hintermeister to accept the report as presented. Motion carried. A copy of the report is on file at the township office.

Alexandria Area Economic Development Commission: Nicole Fernholz from the Alexandria Area Economic Development Commission was tied up attending the Carlos Township meeting and could not attend as planned. She had previously furnished a budget requesting a donation of \$2,657 for 2026, which is the same amount requested for 2025. Motion by Bryan Meichsner with a second by Mike Cleary to approve a donation of \$2,657 for 2026. Motion carried.

Brandon Fire Department: Brandon Fire Chief Jake Jaenish presented the 2026 operating budget for the fire department and requested that Brandon Township consider funding in the amount of \$29,750.73 for 2026. This is an increase of 1.3% from the 2025 funding. Motion by Bryan Meichsner with a second by Zach Hintermeister to approve funding of \$29,373.30 for 2026. Motion carried.

Alexandria Senior Center: Deb Shea from the Alexandria Senior Center was present to present their request of \$1,000 to support the operations of the Center for 2026, which is the same amount that was approved for 2025. Motion by Bryan Meichsner with a second by Dennis Lund to donate \$1,000 to the Alexandria Senior Center for 2026. Motion carried.

Douglas County Historical Society: The Douglas County Historical Society has annually requested a donation from each township to help offset the cost of storage and maintenance of records and Brandon Township has historically donated \$200. Motion by Zach Hintermeister with a second by Dennis Lund to donate \$300 to the Douglas County Historical Society. Motion carried.

Property Tax Levy: Mike Cleary presented the township levy request of \$302,500 for 2026. This represents a \$16,000 or 5.6% increase over the amount of the 2025 levy of \$286,000. The levy request included \$67,500 for the general fund, \$150,000 for the road and bridge fund, \$30,000 for the fire and first responder fund, \$25,000 for the blacktop upkeep fund, \$20,000 for the major equipment replacement fund and \$10,000 for the bond repayment fund. Motion by Zach Hintermeister with a second by Kathy Zimmerman to approve the 2026 levy of \$302,500. Motion carried.

Next Meeting: The next annual township meeting will be held at 7:00 pm on March 10, 2026

Adjournment: The meeting was adjourned at 8:30 pm.

Minutes Recorded by Mike Cleary

These minutes are not official until approved at the next annual meeting