

**November 18, 2024 Meeting Minutes**

A regular monthly board meeting was held on November 18, 2024 at the 106 Mallard Ln Township Hall with Supervisors Bryan Meichsner, Dennis Lund and Zach Hintermeister present together with Clerk, Mike Cleary, and Treasurer, Kathy Zimmerman. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all. There was one resident and one guest present.

**Approval of Agenda:** Motion by Dennis with a second by Bryan to approve the agenda as amended. Motion carried 3-0.

**Approval of Minutes:**Motion by Dennis with a second by Bryan to waivethe **r**eading and approve the minutes of the October, 2024 regular monthly meeting and the November 12, 2024 Board of Canvass meeting. Motion carried 3-0.

**Treasurer’s Report:** Beginning cash and investment balance on Oct 1, 2024 was $313,381.05. Oct, 2024 receipts and disbursements were $3,734.67 and $7,885.20, respectively, resulting in an ending balance of $309,230.52 at Oct 31, 2024. Motion by Dennis with a second by Zach to approve the Treasurer’s Monthly Report. Motion carried 3-0.

**Approval Of Gambling Permit**: Motion by Zach with a second by Dennis to approve a gambling permit for the Christiana Lake Longbeards. Motion carried 3-0. Lars Nelson was in attendance to present the permit papers for Bryan to sign

**Road, Equipment and Facilities:** It was noted that the stormwater holding pond by the Bill Ness residence on Little Chippewa Rd had been cleaned outwith the cost being paid by the property owner.

**Chippewa Heights Project:**  All prep work with replacing culverts has been completed. Motion by Bryan with a second by Zach to schedule a Public Hearing on April 14, 2025 to consider formal approval of the project with updated estimates as required by MN Statutes. Motion carried 3-0. Mike reviewed the location of proposed 35 mph speed limit and watch for pedestrian signs that need to be order this winter.

**Snowplowing:** Motion be Bryan with a second by Dennis giving Zach the authority to use his best judgement on when to plow snow and to employ Tate Meichsner to operate the second plow truck. Motion carried 3-0.

**Other Business**:

1. Motion by Bryan with a second by Zach to approve payment of payroll and claims totaling

$64,854.96 and to cash out the $100,000 CD maturing Dec 22, 2024 and transfer same to the Checking Account. Motion carried 3-0. A full list of the claims is available for public inspection at the Township Clerk’s office.

**Correspondence and Clerk Notes:**

1. Mike reported there were four new Douglas County building permits issued for Brandon Township since the prior month’s meeting and no new requests for special assessment searches.
2. Mike reviewed the draft Winter 2024 Newsletter to be mailed later this month.
3. Motion by Zach with a second by Dennis to add a Public Comment period to furfure agendas. Motion carried 3-0.

**Adjournment:**There being no other business coming before the Board, the meeting was adjourned at 7:38 pm. Next monthly meeting is scheduled for Monday, December 16, 2024.

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**Clerk, Mike Cleary Chairman, Brian Meichsner**

***These minutes are not official until approved by the Township Board***