

Brandon Township

Douglas County, Minnesota

October 21, 2024 Meeting Minutes

A regular monthly board meeting was held on October 21, 2024 at the 106 Mallard Ln Township Hall with Supervisors Bryan Meichsner, Dennis Lund and Zach Hintermeister present together with Clerk, Mike Cleary, Treasurer, Kathy Zimmerman, and Grader Operator, Terry Gillespie. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all. There were no residents or guests present.

Approval of Agenda: Motion by Zach with a second by Dennis to approve the agenda. Motion carried 3-0.

Approval of Minutes: Motion by Dennis with a second by Zach to waive the reading and approve the minutes of the Sept, 2024 regular monthly meeting. Motion carried 3-0.

Treasurer's Report: Beginning cash and investment balance on Sept 1, 2024 was \$342,749.81. Sept, 2024 receipts and disbursements were \$710.30 and \$30,079.06, respectively, resulting in an ending balance of \$313,381.05 at Sept 30, 2024. Motion by Dennis with a second by Bryan to approve the Treasurer's Monthly Report. Motion carried 3-0.

Road, Equipment and Facilities: Snow plow trucks have been DOT Inspected and fueled ready for the first snow. Road ditch mowing has been completed for the year. Zach will work on opening the culvert on Chippewa Hts north of John Sullivan. A Certificate of Appreciation was presented to Grader Operator, Terry Gillespie, by the supervisors in recognition of his dedication and hard work in maintaining the township gravel roads for the past six years. The full wording of the certificate can be viewed on the township website.

Chippewa Heights Project: Zach will replace the Chip Hts culvert by Dudley Gerber this week. That will complete the prep work for the full depth reclamation project scheduled for 2025. Mike will prepare a listing & map of suggested signs to be installed in 2025 for ordering this winter.

Other Business:

- a. Motion by Bryan with a second by Dennis to approve payment of payroll and claims totaling \$7,885.20 and to transfer \$2,000.00 from the Money Market Account to the Checking Account. Motion carried 3-0. A full list of the claims is available for public inspection at the Township Clerk's office.
- b. Election Judges have been trained and scheduled for the Nov 5, 2024 general election. Based on historical averages, we anticipate a turnout of around 85% to 90% of the 600 plus registered votes in the township.

Correspondence and Clerk Notes:

- a. Mike reviewed the four building permits issued for Brandon Township and two requests for special assessment searches received since the prior month's meeting.

Adjournment: There being no other business coming before the Board, the meeting was adjourned at 7:55 pm. Next monthly meeting is scheduled for Monday, November 18, 2024.

Clerk, Mike Cleary

Chairman, Brian Meichsner

These minutes are not official until approved by the Township Board