

Brandon Township

Douglas County, Minnesota

August 19, 2024 Meeting Minutes

A regular monthly board meeting was held on August 19, 2024 at the 106 Mallard Ln Township Hall with Supervisors Bryan Meichsner, Dennis Lund and Zach Hintermeister present together with Clerk, Mike Cleary, and Treasurer, Kathy Zimmerman. With a quorum present, the meeting was called to order at 7:04 pm. The pledge of allegiance was recited by all. There was one resident present.

Approval of Agenda: Motion by Bryan with a second by Dennis to approve the agenda as amended. Motion carried 3-0.

Approval of Minutes: Motion by Dennis with a second by Zach to waive the reading and approve the minutes of the July, 2024 regular monthly meeting. Motion carried 3-0.

Treasurer's Report: Beginning cash and investment balance on July 1, 2024 was \$506,156.84. July, 2024 receipts and disbursements were \$7,055.25 and \$107,233.81, respectively, resulting in an ending balance of \$405,978.28 at July 31, 2024. Motion by Bryan with a second by Zach to approve the Treasurer's Monthly Report. Motion carried 3-0.

Road, Equipment and Facilities: 104 Building has been power washed and will be painted soon. First round of ditch mowing with the new disk mover has been started by Ryan. Bryan will work on getting the door on the John Deere Tractor repaired. Dennis will look into getting more visible signage placed on the County Ditch culvert on Nursey Lane. Mike will call Douglas County Public Works to see if any other townships might have an interest in purchasing the single-axel 2003 Sterling Plow Truck. If not, we will offer it to the City of Brandon. Motion by Bryan with a second by Zach to have Wagner Trucking perform the DOT Inspection on the two tandem-axel snow plow trucks. Motion carried 3-0. Motion by Zach with a second by Dennis to contract with Hiway Amoco for 1,000 gallons of propane for the upcoming heating season and to prepay. Motion carried 3-0.

Chippewa Heights Project: The turnaround on Shorewood has been completed with all work performed within the township right-a-way. Mike has asked our engineer, Jeff Stabnow, to determine if a curb on the north side of the turnaround will be sufficient to contain runoff from the turnaround. A total of 9 culverts have been replaced on Chip Hts, Wallen and Shorewood. Bryan will co-ordinate with Chuck Olson on installing approximately 300 ft of dual wall culvert in the township ditch right-a-way fronting Josh Fearing's property and to close up the culvert under Chip Hts that drains on Dana Hermanson's front yard. Zach reported that there is still too much water flowing through the Chip Hts culvert by Dudley Gerber to attempt replacing without stopping the flow. Work is on hold until drier weather. Mike reported that the township has spent approximately \$40,000 to date on prep work for the project.

Other Business:

- a. Motion by Bryan with a second by Dennis to approve payment of payroll and claims totaling \$65,264.80 and to transfer \$60,000.00 from the Money Market Account to the Checking Account. Motion carried 3-0. A full list of the claims is available for public inspection at the Township Clerk's office.

Correspondence and Clerk Notes:

- a. Mike reported on the no new building permits issued for Brandon Township and three new special assessment searches since the prior month's meeting.
- b. Brandon Township voter turnout for the August 13th Primary Election was a historical low of just 17% or 103 voters out of 605 registered.
- c. The filing period for the two-township supervisor positions up for re-election in November, 2024 closed on August 13th. Leroy Buse has filed for Seat C currently held by Dennis Lund who has also filed as the incumbent. Paul Ulsager has filed for Seat B currently held by Zach Hintermeister who has also filed as the incumbent.

Adjournment: There being no other business coming before the Board, the meeting was adjourned at 7:08 pm. Next monthly meeting is scheduled for Monday, Sep 16th.

Clerk, Mike Cleary

Chairman, Brian Meichsner

These minutes are not official until approved by the Township Board