

Brandon Township

Douglas County, Minnesota

July 22, 2024 Meeting Minutes

A regular monthly board meeting was held on July 22, 2024 at the 106 Mallard Ln Township Hall with Supervisors Bryan Meichsner, Dennis Lund and Zach Hintermeister present together with Clerk, Mike Cleary, Treasurer, Kathy Zimmerman. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all. There were two residents present.

Approval of Agenda: Motion by Dennis with a second by Zach to approve the agenda. Motion carried 3-0.

Election of Chair and Vice Chair: Motion by Kathy with a second by Dennis to elect Bryan as Chairman. Motion carried 3-0. Motion by Bryan with a second by Zach to elect Dennis as Vice Chairman. Motion carried 3-0.

Approval of Minutes: Motion by Bryan with a second by Dennis to waive the reading and approve the minutes of the June 17, 2024 regular monthly meeting and the July 10, 2024 special meeting. Motion carried 3-0.

Treasurer's Report: Beginning cash and investment balance on June 1, 2024 was \$380,088.96. June, 2024 receipts and disbursements were \$171,624.62 and \$45,556.74, respectively, resulting in an ending balance of \$506,156.84 at June 30, 2024. Motion by Zach with a second by Dennis to approve the Treasurer's Monthly Report. Motion carried 3-0.

Road, Equipment and Facilities: Bryan will arrange to have the box of the snowplow truck purchased from the county in 2023 repaired and painted as was done with the previous truck. Painting of the 104 Mallard Ln building will be started as soon as weather permits. Motion by Bryan with a second by Dennis to trade in our existing mower for a new model at Villard Implement Co, Villard, MN and for Mike to issue a net payment check for \$10,950. Motion carried 3-0.

Chippewa Heights Project: Discussion was held on the best way to proceed with replacing culverts, etc. in anticipation of doing a full reclamation in 2025. Motion by Bryan with a second by Dennis to hire Charles Olson Excavating and Z&H Excavation to work together on a Time & Materials basis for this work. Motion carried 2-0 with Zach abstaining. Kerby had previously met with both parties on site and recommended this arrangement. Mike will send a certified letter to Brad Palmer stating that work will be proceeding on clearing the right-a-way on Shorewood Ln.

Other Business:

- a. Motion by Zach with a second by Dennis to approve payment of payroll and claims totaling \$96,283.71 and to transfer \$70,000.00 from the Money Market Account to the Checking Account. Motion carried 3-0. A full list of the claims is available for public inspection at the Township Clerk's office.

- b. Motion by Bryan with a second by Dennis to appoint an additional election judge as presented by Mike. Motion carried 3-0.

Correspondence and Clerk Notes:

- a. Mike reported on the three new building permits issued for Brandon Township and three new special assessment searches since the prior month's meeting.
- b. The filing period for the two township supervisor positions up for re-election in November, 2024 will be open from July 30th through August 13th. Filing is at the township clerk's office.

Adjournment: There being no other business coming before the Board, the meeting was adjourned at 7:53 pm.

Clerk, Mike Cleary

Vice Chairman, Brian Meichsner

These minutes are not official until approved by the Township Board