

Brandon Township

Douglas County, Minnesota

May 20, 2024 Meeting Minutes

A regular monthly board meeting was held on May 20, 2024 at the 106 Mallard Ln Township Hall with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Clerk, Mike Cleary, and Treasurer, Kathy Zimmerman. With a quorum present, the meeting was called to order at 7:05 pm. The pledge of allegiance was recited by all. There was one resident present.

Approval of Agenda: Motion by Kerby with a second by Bryan to approve the agenda as amended. Motion carried 3-0.

Approval of Minutes: Motion by Bryan with a second by Dennis to waive the reading and approve the minutes of the April 15, 2024 regular monthly meeting. Motion carried 3-0.

Treasurer's Report: Beginning cash and investment balance on April 1, 2024 was \$403,057.07. April, 2024 receipts and disbursements were \$619.53 and \$5,723.97, respectively, resulting in an ending balance of \$397,952.63 at April 30, 2024. Motion by Dennis with a second by Bryan to approve the Treasurer's Monthly Report. Motion carried 3-0.

Road, Equipment and Facilities:

- a. Motion by Bryan with a second by Dennis to hire Slack Painting to paint the exterior of the 104 Building. Motion carried 3-0.
- b. At the request of the resident present at the meeting, Dennis will contact our supplier to get gravel on Kimberly Rd as soon as possible.
- c. Douglas County has contracted with a new company for chloride this year. Mike will coordinate the spreading for dust control.
- d. Motion by Bryan with a second by Dennis to purchase two new tires for the Twp Grader from Brian's Tire Repair. Motion carried 3-0.

Chippewa Heights Project: Kerby is working on obtaining bids for 2024 prep work. Surveys have been completed for turnarounds on Shorewood Ln and Nursery Ln. Letter were sent to the property owners bordering these areas and meetings have been scheduled for Saturday, June 15th. Dennis will look into doing temporary patches of potholes on Chippewa Hts and Shorewood. Mike has a follow-up meeting scheduled with MDOT on June 3rd to discuss what needs to be changed in our LRIP grant request for refiling in 2024.

Other Business:

- a. Motion by Bryan with a second by Dennis to approve payment of payroll and claims totaling \$18,132.82. Motion carried 3-0. A full list of the claims is available for public inspection at the Township Clerk's office.
- b. Motion by Bryan with a second by Dennis to approve the revised Town Line Road Maintenance Agreements with Millerville Township. Motion carried 3-0. Mike will coordinate with Millerville Township to get their approval of the same.
- c. Mike will contact Brittany Johnson regarding mowing of Edgefield Cemetery.

Correspondence and Clerk Notes:

- a. Mike reported that were five new building permits issued for Brandon Township and no new special assessment searches since the prior month meeting. Mike presented a graph showing that there have been permits for 69 new houses build in the township in the past 11 years.
- b. A petition to consider paving Little Chippewa Rd was returned for having less than 60% of the property owners' signatures as required by township policy.

Adjournment: There being no other business coming before the Board, the meeting was adjourned at 8:18 pm.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board