

Brandon Township

Douglas County, Minnesota

April 15, 2024 Meeting Minutes

A regular monthly board meeting was held on April 15, 2024 at the 106 Mallard Ln Township Hall with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Clerk, Mike Cleary, Treasurer, Kathy Zimmerman and Township Engineer, Jeff Stabnow.. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all. There was one resident present.

Approval of Agenda: Motion by Dennis with a second by Bryan to approve the agenda. Motion carried 3-0.

Approval of Minutes: Motion by Bryan with a second by Dennis to waive the reading and approve the minutes of the March 18, 2024 regular monthly meeting. Motion carried 3-0.

Treasurer's Report: Beginning cash and investment balance on March 1, 2024 was \$415,661.81. March, 2024 receipts and disbursements were \$1,692.37 and \$14,297.11, respectively, resulting in an ending balance of \$403,057.07 at March 31, 2024. Motion by Bryan with a second by Dennis to approve the Treasurer's Monthly Report. Motion carried 3-0.

Road, Equipment and Facilities:

- a. Jeff Stabnow presented two bids to sealcoat Sara Rd, Bear Creek Tr and Big Chip Rd. The low bid was \$1.71 per sq yd from Astech Corp. After discussion, motion by Bryan with a second by Kerby to accept the low bid of \$1.71 per sq yd but to only sealcoat Sara Rd and Big Chip Rd for a total of 33,925 sq yds. Motion carried 3-0.
- b. Discussion was held regarding the use of reclaimed material (crushed concrete or ground asphalt) as a possible alternative to paving certain roads and to firm up gravel turnarounds. No decisions were made.
- c. Motion by Bryan with a second by Kerby for Mike to order surveys for the possible construction of turnarounds on Nursery Ln and Shorewood Ln. Motion carried 3-0.
- d. The supervisors reviewed Terry Gillispie's recommendations for gravel on township roads. A resident requested that we consider adding Kimberly Rd to the list. Motion by Bryan with a second by Dennis to approve the recommendations and to consider adding Kinberly Rd. Motion carried 3-0.
- e. Motion by Bryan with a second by Kerby to authorize Mike to contract with Klimek Tree Service to trim trees on Tanglewood Rd and with Carr's Tree Service to brush out the right-away on Walleye Rd. Motion carried 3-0.

Chippewa Heights Project: Kerby is working on obtaining bids for 2024 prep work. Mike will order a survey for a turnaround on Shorewood. The township's request for a Local Road Improvement Program (LRIP) grant was not granted. There were 119 grant applications by townships of which only 18 were approved. Consideration will be given to filing again in 2025.

Other Business:

- a. Motion by Bryan with a second by Dennis to approve payment of payroll and claims totaling \$5,723.97. Motion carried 3-0. A full list of the claims is available for public inspection at the Township Clerk's office.
- b. Motion by Kerby with a second by Bryan to approve per diem and compensation rates for 2024. Motion carried 3-0.
- c. Motion by Bryan with a second by Dennis to approve renewal of the Long Lake Lodge liquor license. Motion carried 3-0.

Correspondence and Clerk Notes:

- a. Mike reported that were four new building permits issued for Brandon Township and five new special assessment searches since the prior month meeting.
- b. The City of Brandon has issued a Certificate of Compliance for the private sewer connection from the 106 Mallard Ln Building.
- c. Mike reported receiving no responses to the ad for a Deputy Clerk placed in the Douglas County Record. He will place the ad in The Echo Press

Adjournment: There being no other business coming before the Board, the meeting was adjourned at 8:36 pm.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board