

# Brandon Township

## Douglas County, Minnesota

### MARCH 12, 2024 ANNUAL MEETING MINUTES

The Brandon Township Annual Meeting was held on March 12, 2024, at the Township Hall at 106 Mallard Ln, Brandon, MN with 6 township officers, 4 residents and 2 guests in attendance. The meeting was called to order at 7:00 pm by Kerby Lund. The pledge of allegiance was recited by all and introductions were made. Gene Fynboh was nominated by Mike Cleary and elected to moderate the meeting.

**Agenda:** Motion by Kerby Lund with a second by Kathy Zimmerman to approve the agenda. Motion carried.

**2023 Minutes:** Motion by Bryan Meichsner with a second by John Lederman to wave the reading of and to approve the 2023 annual meeting minutes. Motion carried.

**Annual Financial Report:** Township Treasurer Kathy Zimmerman presented the township financial statement detailing the revenues and expenses for 2023. Motion by Mike Cleary with a second by Bryan Meichsner to approve the annual financial report. Motion carried. A copy of the report is on file at the township office.

**Annual Road Report:** Township Road Supervisor Kerby Lund presented the 2023 road report detailing the maintenance and improvements to the township roads and equipment undertaken during the past year. Motion by Dennis Lund with a second by Bryan Meichsner to accept the report as presented. Motion carried. A copy of the report is on file at the township office.

**Alexandria Area Economic Development Commission:** Nicole Fernholz from the Alexandria Area Economic Development Commission presented their budget for 2025 and requested a donation of \$2,657 from the township which represents an increase of 5% over the 2024 amount. Motion by Bryan Meichsner with a second by Dennis Lund to approve a donation of \$2,657 for 2025. Motion carried.

**Brandon Fire Department:** Jared Buchholz presented the 2025 operating budget for the fire department and requested that Brandon Township consider funding in the amount of \$29,373.30 in the township levy for 2025. This is a increase of 3% from the 2024 funding. Motion by Bryan Meichsner with a second by John Lederman to approve funding of \$29,373.30 for 2025. Motion carried.

**Alexandria Senior Center:** The Alexandria Senior Center has requested \$500 to support the operations of the Center for 2025. Motion by Kathy Zimmerman with a second by Bryan Meichsner to donate \$1,000 to the Alexandria Senior Center for 2025. Motion carried.

**Douglas County Historical Society:** The Douglas County Historical Society has annually requested a donation of \$50 from each township to help offset the cost of storage and maintenance of records. Motion by Mike Cleary with a second by Dennis Lund to continue the past practice and to donate \$200 to the Douglas County Historical Society. Motion carried.

**Property Tax Levy:** Mike Cleary presented the township levy request of \$286,500 for 2025. This represents an \$11,500 or 4.2% increase over the amount of the 2024 levy of \$275,000. The levy request included \$61,500 for the general fund, \$148,000 for the road and bridge fund, \$30,000 for the fire and first responder fund, \$20,000

for the blacktop upkeep fund, \$20,000 for the major equipment replacement fund and \$10,000 for the bond repayment fund. Motion by John Lederman with a second by Bryan Meichsner to approve the 2025 levy of \$286,500. Motion carried.

**Next Meeting:** The next annual township meeting will be held at 7:00 pm on March 11, 2025

**Adjournment:** The meeting was adjourned at 7:33 pm.

Minutes Recorded by Mike Cleary

***These minutes are not official until approved at the next annual meeting***