

Brandon Township

Douglas County, Minnesota

December 4, 2023 Meeting Minutes

A regular monthly board meeting was held on December 4, 2023 at the 106 Mallard Ln Township Hall with Supervisors Kerby Lund, Bryan Meichsner and Dennis Lund present together with Clerk Mike Cleary, Treasurer Kathy Zimmerman and Deputy Treasurer Lezlie Sumstad. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all. There were no residents or visitors present.

Approval of Agenda: Motion by Dennis & a second by Bryan to approve the agenda. Motion carried 3-0.

Approval of Minutes: Motion by Bryan with a second by Dennis to waive the reading and approve the minutes of the November, 2023 regular monthly meeting, Motion carried 3-0.

Treasurer's Report: Beginning cash and investment balance on November 1, 2023 was \$419,023.43. November, 2023 receipts and disbursements were \$221,494.73 and \$33,499.05, respectively, resulting in an ending balance of \$607,019.11 at November, 30, 2023. Motion by Bryan with a second by Dennis to approve the Treasurer's Monthly Report and to renew the current CDs maturing in December. Motion carried 3-0.

Paving Projects: Mike reviewed the early payoffs of the assessments for the 2023 Strom Dr Paving Project and has turned over to the County Auditor those remaining unpaid. In light of the fact that most of the assessments have been prepaid, Mike recommended that consideration be given in 2024 to either paying down or paying off the \$175,000 loan obtained from Brener Bank to fund construction

Road, Equipment and Facilities:

The Douglas County 2006 International Model 7000 Plow Truck for sale passed inspection by Kerby and Bryan and will be purchased later this week.

New Business:

- a. Motion by Kerby with a second by Bryan to approve the 2024 meeting dates. Motion carried 3-0. Mike will post on the website and at the township hall.
- b. Motion by Bryan with a second by Dennis to transfer \$5,000 from the Fire Fund and \$10,000 from the Road Fund into the Equipment Fund. Motion carried 3-0.

Correspondence and Clerk Notes: Mike reported that there were no new building permits or special assessment searches since the prior meeting.

Approval of Claims: Motion by Bryan with a second by Dennis to approve payment of payroll and claims totaling \$75,879.84 and to transfer \$130,000 from the Checking account to the Money Market account. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 7:45 pm.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board