

Brandon Township

Douglas County, Minnesota

November 20, 2023 Meeting Minutes

A regular monthly board meeting was held on November 20, 2023 at the 106 Mallard Ln Township Hall with Supervisors Kerby Lund, Bryan Meichsner and Dennis Lund present together with Clerk Mike Cleary and Treasurer Kathy Zimmerman. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all. There was one resident present.

Approval of Agenda: Motion by Bryan with a second by Dennis to approve the agenda. Motion carried 3-0.

Approval of Minutes: Motion by Dennis with a second by Bryan to waive the reading and approve the minutes of the October 16, 2023 regular monthly meeting, the October 16, 2023 Public Hearing on Strom Drive Assessments and the October 21, 2023 Information Meeting on Chippewa Heights 2025 Paving Project. Motion carried 3-0.

Treasurer's Report: Beginning cash and investment balance on Sept 1, 2023 was \$447,584.16. October, 2023 receipts and disbursements were \$2,428.81 and \$30,989.54, respectively, resulting in an ending balance of \$419,023.43 at October 31, 2023. Motion by Bryan with a second by Dennis to approve the Treasurer's Monthly Report. Motion carried 3-0.

Paving Projects: Good feedback was received from residents attending the October, 2023 Information Meeting on plans to rehabilitate Chippewa Heights Rd, Wallen Rd and Shorewood Ln. Mike reviewed the early payoffs of the assessments for the 2023 Strom Dr Paving Project and will turn over to the County Auditor those remaining unpaid.

Road, Equipment and Facilities:

Douglas County has a 2006 International Model 7000 Plow Truck for sale. Motion by Dennis with a second by Kerby to purchase this truck for the asking price of \$35,000 pending truck passing inspection by Kerby and Bryan. Motion carried 3-0.

Motion by Kerby with a second by Dennis to hire West Central Electric to install baseboard heaters and upgrade lighting in the Township Hall Meeting Room. Motion carried 2-0 with Bryan abstaining.

New Business: Motion by Kerby with a second by Dennis to change the December Monthly Meeting to 7:00 pm, Monday December 4, 2023. Motion carried 3-0.

Correspondence and Clerk Notes: Mike reported that were two new building permits but no new special assessment searches since the prior meeting. Mike authorized the Douglas County Humane Society to receive a stray dog brought in on Oct 25th by a Brandon Township resident. Training for new election judges was attended by the two new judges. Kathy will attend the clerk election judge training scheduled for Nov 28th. New Earned Sick & Safe Time Legislation effective Jan 1st affecting Township part-time employees working more than 80 hours per year. More clarification is expected from MATA.

Approval of Claims: Motion by Kerby with a second by Dennis to approve payment of payroll and claims totaling \$33,499.05 and to transfer \$25,000 from the Money Market account to the Checking account.. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 8:08 pm.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board