

# Brandon Township

## Douglas County, Minnesota

### August 21, 2023 Meeting Minutes

A regular monthly board meeting was held on August 21, 2023 at the 106 Mallard Ln Township Hall with Supervisors Bryan Meichsner and Dennis Lund present together with Clerk Mike Cleary and Treasurer Kathy Zimmerman. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all. There were eight residents present together with the township engineer, Jeff Stabnow. Supervisor Kerby Lund joined the meeting by telephone about 20 minutes later.

**Approval of Agenda:** Motion by Dennis with a second by Bryan to approve the agenda. Motion carried 2-0.

**Approval of Minutes:** Motion by Dennis with a second by Bryan to waive the reading and approve the minutes of the July 17, 2023 regular monthly meeting. Motion carried 2-0.

**Treasurer's Report:** Beginning cash and investment balance on July 1, 2023 was \$522,025.37. July, 2023 receipts and disbursements were \$5,846.32 and \$92,937.99, respectively, resulting in an ending balance of \$434,933.70 at July 31, 2023. Motion by Dennis with a second by Bryan to approve the Treasurer's Monthly Report. Motion carried 2-0.

#### **Paving Projects and Repairs:**

- a. Some resident concerns were raised regarding the Strom paving project. Concerns regarding paved approaches and installation of swing-a-way mailbox posts for non-residents on this road will be addressed.
- b. Upon inspection, it was decided that at least one culvert needed to be replaced on Chippewa Heights which will be done this fall. Jeff's preliminary estimate on doing a full depth reclamation on Chippewa Hts, Shorewood and Wallen is \$753,000 which would result in an assessment of approximately \$7,000 for each of the 92 buildable parcels on these roads. Extending the pavement north to Limb Rd and west through Nursery Ln and Kimberly Point would add an additional cost of \$639,000 for an assessment of approximately \$18,000 for each of the 28 parcels benefiting from this new pavement. Mike informed the group that, per township policy, they need to bring in a petition signed in favor from at least 60% of the 28 property owners on these roads.

**Road, Equipment and Facilities:** No new issues with equipment or roads. Gardonville paid the cost of replacing the culvert they damaged on Lehn U Trail. Consensus was to have a 3<sup>rd</sup> mowing to the township right-a-way in 2024.

#### **Other Business:**

- a. Motion by Bryan with a second by Dennis to approve Resolution 08-21-23 regarding the issuance of a \$175,000 certificate of indebtedness to pay for the Strom Dr paving project. Motion carried 2-0.

- b. Motion by Bryan with a second by Dennis to schedule the public assessment hearing for Strom Dr at 7:00 pm on October 16, 2023 with the regular monthly meeting scheduled for that date to follow. Motion carried 2-0.
- c. Motion by Bryan with a second by Dennis to schedule an information meeting to discuss a full-depth reclamation on Chippewa Hts, Strom and Wallen and a possible extension for 10:00 am on October 21, 2023. Motion carried 2-0.
- d. Motion by Bryan with a second by Dennis to approve the revised minutes from the April 15, 2023 meeting. Motion carried 2-0.
- e. Motion by Dennis with a second by Bryan to transfer its \$58.41 voter account fund to Douglas County.

**Information Items:** Mike reported that was one new special assessment search but no new building permits since the prior meeting.

**Approval of Claims:** Motion by Bryan with a second by Dennis to approve payment of payroll and claims totaling \$12,258.19. Motion carried 2-0. The full list of claims is available for public inspection at the Township Clerk's office.

**Adjournment:** The meeting was adjourned at 8:30 pm.

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Clerk, Mike Cleary

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Chairman, Kerby Lund

***These minutes are not official until approved by the Township Board***