

Brandon Township

Douglas County, Minnesota

June 20, 2023 Meeting Minutes

A regular monthly board meeting was held on June 20, 2023 at the 106 Mallard Ln Township Hall with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Clerk Mike Cleary and Treasurer Kathy Zimmerman. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all. There was one resident and one visitor present.

Approval of Agenda: Motion by Bryan with a second by Dennis to approve the agenda. Motion carried 3-0.

Approval of Minutes: Motion by Bryan with a second by Dennis to waive the reading and approve the minutes of the May 15, 2023 regular monthly meeting. Motion carried 3-0.

Treasurer's Report: Beginning cash and investment balance on May 1, 2023 was \$414,512.62. May, 2023 receipts and disbursements were \$1,362.45 and \$32,297.88, respectively, resulting in an ending balance of \$383,577.19 at May 31, 2023. Motion by Bryan with a second by Dennis to approve the Treasurer's Monthly Report and to renew the \$50,000 CD for another 6 months. Motion carried 3-0.

Road, Equipment and Facilities:

- a. Paul Starke was present to continue the discussion regarding repairing and possibly overlaying Shorewood Ln. Township Engineer, Jeff Stabnow, is working on an estimate of the cost of doing a full depth replacement of Shorewood Ln, Wallen Rd and Chippewa Height Rd at the township current design standard of 7-tons. As a rough estimate, Mike presented an estimate of approximately \$676,000 based on a similar project in Otter Tail County which would result in a cost per parcel of approximately \$5,900. Paul suggested that we consider a concrete/asphalt mix on Shorewood. Jeff will consider this possibility in preparing his estimate.
- b. Motion by Bryan with a second by Dennis for Mike to work with the Kennedy & Graven law firm and Bremer Bank to obtain a \$175,000 Certificate of Indebtedness to pay for the Strom Drive paving project. Motion carried 3-0.

Information Items: Mike reported that the May 20th area clean-up event went smoothly. There were two new building permits and three special assessment requests since the prior meeting. It is the season for finding more garbage/tires/trash on the township roads. The Douglas County Sheriff was able to identify two of the littering parties so far and issued orders for those parties to remove their garbage which they did. No new information on the status of the possible petition to pave Little Chip Rd. Gravel and chloride projects have been completed for 2023. Dennis will work on getting bids for crack filling and seal coating some of the paved roads. Kathy will meet with a candidate to determine interest in the Deputy Treasurer position.

Approval of Claims: Motion by Bryan with a second by Dennis to approve payment of claims totaling \$41,433.29 and to transfer \$38,000 from the Money Market Account to the Checking Account. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 8:30 pm.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board