

# Brandon Township

## Douglas County, Minnesota

### April 17, 2023 Meeting Minutes

A regular monthly board meeting was held on April 17, 2023 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Clerk Mike Cleary and Treasurer Kathy Zimmerman. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all. There were a total of eight guests and residents present.

**Approval of Agenda:** Motion by Dennis with a second by Bryan to approve the agenda. Motion carried 3-0.

**Approval of Minutes:** Motion by Bryan with a second by Dennis to waive the reading and approve the minutes of the March 20, 2023 regular monthly meeting and the April 15, 2023 public hearing. Motion carried 3-0.

**Treasurer's Report:** Beginning cash and investment balance on Mar 1, 2023 was \$436,644.93. Mar, 2023 receipts and disbursements were \$339.65 and \$13,310.28, respectively, resulting in an ending balance of \$423,674.30 at Mar 31, 2023. Motion by Bryan with a second by Dennis to approve the Treasurer's Monthly Report. Motion carried 3-0.

**Strom Dr Paving Project:** Motion by Dennis with a second by Bryan to approve Resolution No. 04-17-2023 Ordering the Strom Dr Paving Project and The Preparation of Plans and Taking Other Actions Related Thereto. Motion carried 3-0.

#### **Road, Equipment and Facilities:**

- a. Spring Road Tour. Kerby and Terry will tour the township roads after the spring thaw to determine where gravel and repairs are needed. Mike and Dennis will tour separately to inspect for signage repairs.
- b. It was noted that the purchase of a used snow blower from Charles Olson Excavating was completed at a cost of \$4,000.
- c. Motion by Bryan with a second by Dennis to accept the bid from Balgaard Services for gravel. Motion carried 3-0.
- d. Motion by Kerby with a second by Dennis to accept the estimate from MH Painting to paint the meeting room area in the 106 Mallard Ln building. Motion carried 3-0.
- e. Discussion was held on need for fireproof storage of township records. Bryan will look into building a fireproof room at the 106 Mallard Ln location.
- f. A petition is being circulated for a possible paving project on Little Chippewa Rd.

- g. Gardonville will be installing fiber optic cable on a number of township roads this summer. Kerby will meet with the contractor before work begins to locate possible obstructions in township right of ways.
- h. A resident had requested that the township install a “Children at Play” sign near her farmyard. These signs are no longer included in the US Manual on Uniform Traffic Control Devices and are therefore nonstandard and inappropriate to install. Kerby will share this information with the resident.

**Other Business:** Mike will meet the MATA insurance appraiser on April 16, 2023 to update the insured values of our two buildings and maintenance equipment. Motion by Dennis with a second by Bryan to approve recommended changes in meeting per diems, officer salaries, election judge wages, hourly machine and maintenance rates, etc. Motion carried 3-0. Brandon Township will participate with the Cities of Brandon and Evansville on a “Clean Up Day” event scheduled for Saturday, May 20, 2023.

**Approval of Claims:** Motion by Bryan with a second by Kerby to approve payment of claims totaling \$9,281.81. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk’s office.

**Adjournment:** The meeting was adjourned at 9:09 pm.

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Clerk, Mike Cleary

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Chairman, Kerby Lund

***These minutes are not official until approved by the Township Board***