

Brandon Township

Douglas County, Minnesota

MARCH 13, 2023 ANNUAL MEETING MINUTES

The Brandon Township Annual Meeting was held on March 13, 2023, at the Township Garage at 106 Mallard Ln, Brandon, MN with 4 township officers, 2 residents and 5 guests in attendance. The meeting was called to order at 7:00 pm by Kerby Lund. The pledge of allegiance was recited by all and introductions were made. John Ledermann was nominated and elected to moderate the meeting.

Agenda: Motion by Dennis Lund with a second by Kerby Lund to approve the agenda. Motion carried.

2022 Minutes: Motion by Mike Cleary with a second by Kerby Lund to wave the reading of and to approve the 2022 annual meeting minutes. Motion carried.

Annual Financial Report: Township Treasurer Kathy Zimmerman presented the township financial statement detailing the revenues and expenses for 2022. Motion by Dennis Lund with a second by Kerby Lund to approve the annual financial report. Motion carried. A copy of the report is on file at the township office.

Annual Road Report: Township Road Supervisor Kerby Lund presented the 2022 road report detailing the maintenance and improvements to the township roads and equipment undertaken during the past year. Motion by Mike Cleary with a second by Dennis Lund to accept the report as presented. Motion carried. A copy of the report is on file at the township office.

Alexandria Area Economic Development Commission: Nicole Fernholz from the Alexandria Area Economic Development Commission presented their budget for 2024 and requested a donation of \$2,530 from the township which represents an increase of 10% over the 2023 amount. Motion by Kerby Lund with a second by Dennis Lund to approve a donation of \$2,530 for 2024. Motion carried.

Brandon Fire Department: Jared Buchholz presented the 2024 operating budget for the fire department and requested that Brandon Township consider funding in the amount of \$28,517.70 in the township levy for 2024. This is a decrease of 4.6% from the 2023 donation. Motion by Dennis Lund with a second by Kerby Lund to approve funding of \$28,517.70 for 2024. Motion carried.

Alexandria Senior Center: Tara Bitzan discussed plans for the Alexandria Senior Center to relocate to the YMCA building in Alexandria which would enable the organization to expand its services to the growing older population in all of Douglas County. The Center requested a donation of \$500 for 2024 and an indication of support at that amount going forward. Motion by Mike Cleary with a second by Dennis Lund to donate \$1,000 to the Alexandria Senior Center for 2024. Motion carried.

Douglas County Historical Society: Motion by John Ledermann with a second by Dennis Lund to donate \$200 to the Douglas County Historical Society. Motion carried.

Proposed Change to Township Chloride Policy: Mike Cleary presented a proposed change to the township chloride policy that the township supervisors had requested be put on the annual meeting agenda to obtain feedback from the residents. The revised policy would provide for the application of chloride in a 12-ft width on

gravel roads for dust control and road stabilization at no cost to residents within 200 feet of the road. Businesses would receive an 18 ft width of chloride with the business paying part of the cost.

The revised policy would result in a cost to the township of approximately \$10,000 annually which would help offset part of the cost borne by township residents for paving lakeshore roads used primarily by the residents on those roads. After discussion, motion made by Dennis Lund with a second by Erin Steer to support the revised policy. Motion carried.

Property Tax Levy: Mike Cleary presented the township levy request of \$275,000 for 2024. This represents a \$10,000 or 3.8% increase over the amount of the 2023 levy. The levy request included \$57,000 for the general fund, \$138,000 for the road and bridge fund, \$30,000 for the fire and first responder fund, \$20,000 for the blacktop upkeep fund, \$20,000 for the major equipment replacement fund and \$10,000 for the bond repayment fund. A motion to approve the 2024 levy of \$275,000 was made by Dennis Lund with a second by Erin Steer. Motion carried.

Next Meeting: The next annual township meeting will be held at 7:00 pm on March 12, 2024

Adjournment: The meeting was adjourned at 8:50 pm.

Minutes Recorded by Mike Cleary

These minutes are not official until approved at the next annual meeting