

Brandon Township

Douglas County, Minnesota

February 27, 2023 Meeting Minutes

The regular monthly board meeting was held on February 27, 2023 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Clerk Mike Cleary. Treasurer Kathy Zimmerman was absent. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all. Guests present were Jeff Stabnow, Township Engineer, and Rick Korkowski.

Approval of Agenda: Motion by Bryan with a second by Dennis to approve the agenda as amended the addition of item 6.i.. Motion carried 3-0.

Approval of Minutes: Motion by Dennis with a second by Kerby to waive the reading of the minutes of the January, 2023 Monthly Meeting and to approve same. Motion carried 3-0.

Treasurer's Report

Beginning cash and investment balance on January 1, 2023 was \$426,744.68. January, 2023 receipts and disbursements were \$5,003.37 and \$8,728.96, respectively, resulting in an ending balance of \$423,019.09 at January 31, 2023. The January 31, 2023 fund balances were as follows: General \$73,712.60, Road and Bridge \$48,556.29, Paved Road Reserve \$150,281.45, Equipment Reserve \$9,076.04, Fire & First Responders \$5,876.32 and Debt Service \$135,516.39. Motion by Bryan with a second by Dennis to approve the Treasurer's Monthly Report. Motion carried 3-0.

Road, Equipment and Facilities:

- a. Jeff Stabnow presented his latest estimates of the cost to pave Strom Drive and Little Chippewa Rd. His estimated cost for Strom Dr was \$188,978 resulting in an estimated assessment of \$9,449 for each of the 16 buildable parcels on this road. His estimated cost for Little Chippewa Rd was \$214,476 resulting in an estimated assessment of \$7,149 for each of the 24 buildable parcels on this road.

After discussion, it was decided to schedule a public hearing at 10:00 am on Saturday, April 15, 2023 for the property owners on Strom Drive at which time Jeff Stabnow will have current bids for a possible 2023 paving project. A final decision on whether to proceed with this project will be made at the April 17, 2023 regular monthly meeting.

It was further decided that Clerk Mike Cleary would assist the residents of Little Chippewa Rd in preparing a petition for a possible 2024 paving project.

- b. Supervisors agreed to hire Chuck Olson as a part-time employee to use the Township tractor with his snowblower unit to work on the drifts on Whiskey Lake Dr NW.
- c. Kerby will contact someone to paint the meeting room in the 106 Mallard Ln building

Other Business:

- d. Motion by Bryan with a second by Kerby to authoring the Township Clerk to conduct township business in the name of the board and to authorize the Township Treasurer to transfer funds from the checking account to the money market account and from the money market account to the checking account as business warrants. Motion carried 3-0.
- e. Motion by Kerby with a second by Bryan to adopt the IRS mileage rate of \$0.655 for 2023. Motion carried 3-0.
- f. Reports were given by the Clerk regarding Sheriff calls reporting loose dogs on Cty 82, runover sign on Whiskey Lake Dr and updating Sheriff records on township ordinances. Clerk reported discussing with Dave Rush need to change building permit process to ensure outstanding taxes and assessment are paid. Gardonville intends to install fiber cable in both township garages. Clerk presented two situations where lake lots do not currently have access from a township road but do have other accesses.

Approval of Claims: Motion by Bryan with a second by Dennis to approve payment of claims totaling \$12,822.83. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 8:51 pm.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board