

Brandon Township

Douglas County, Minnesota

January, 2023 Meeting Minutes

The regular monthly board meeting was held on January 17, 2023 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all. There were no visitors present.

Approval of Agenda: Motion by Dennis with a second by Bryan to approve the agenda. Motion carried 3-0.

Approval of Minutes: Motion by Bryan with a second by Dennis to waive the reading of the minutes of the December, 2022 Monthly Meeting and to approve same. Motion carried 3-0.

Treasurer's Report

Beginning cash and investment balance on 12/1/2022 was \$364,986.75. December, 2022 receipts and disbursements were \$137,484.74 and \$75,726.81, respectively, resulting in an ending balance of \$426,744.68 at 12/31/2022. The December 31, 2022 fund balances were as follows: General \$74,458.88, Road and Bridge \$54,255.69, Paved Road Reserve \$150,045.36, Equipment Reserve \$8,957.89, Fire & First Responders \$5,522.24 and Debt Service \$133,504.62. Motion by Bryan with a second by Dennis to approve the Treasurer's Monthly Report. Motion carried 3-0.

Roads and Equipment: The primary plow truck is being repaired and should be returned to service soon. Roads are in good shape and being plowed when needed.

Annual Reorganization:

- a. Motion by Dennis with a second by Bryan to appoint Kerby as Board Chairman and Bryan as Vice Chair. Motion carried 3-0
- b. Motion by Bryan with a second by Dennis to continue the Official Posting Sites to be the Douglas County Record, Bremer Bank, the Township garage at 106 Mallard Ln and the Township Web Site. Motion carried 3-0.
- c. Motion by Dennis with a second by Bryan to approve Bremer Bank as depository for township funds. Motion carried 3.0.
- d. Motion by Dennis with a second by Bryan to approve check signers to be Mike, Kathy, Kerby and Bryan. Motion carried 3-0.
- e. Motion by Dennis with a second by Bryan to continue memberships in MAT, MATIT and DCAT. Motion carried 3-0.
- f. Motion by Dennis with a second by Bryan to adopt Resolution 01-17-2023A to Authorize Individual Supervisor to Purchase Needed Supplies or Order Work Done in a Necessary Emergency up to \$5,000. Motion carried 3-0.

- g. Motions to adopt Resolutions 01-17-2023B/C/D to Approve Contracts with Interested Officers to perform township work to include grading, mowing, weed spraying, snow removal, sign replacement and equipment maintenance work at the current hourly rates as follows:
 - a. To hire Kerby – motion by Dennis with a second by Bryan – carried 2-0 with Kerby abstaining
 - b. To hire Dennis – motion by Kerby with a second by Bryan – carried 2-0 with Dennis abstaining
 - c. To hire Bryan – motion by Kerby with a second by Dennis – carried 2-0 with Bryan abstaining

Approval of Claims: Motion by Bryan with a second by Dennis to approve payment of claims totaling \$8,728.96. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 7:48 pm.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board