

Brandon Township

Douglas County, Minnesota

November, 2022 Meeting Minutes

The regular monthly board meeting was held on November 21, 2022 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Bryan Meichsner and Dennis Lund present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

Approval of Agenda: Motion by Bryan with a second by Dennis to approve the agenda. Motion carried 3-0.

Approval of Minutes: Motion by Bryan with a second by Dennis to waive the reading of the minutes of the October, 2022 Monthly Meeting and the November, 2022 Board of Canvass Meeting and to approve same. Motion carried 3-0.

Treasurer's Report: Beginning cash and investment balance on 10/1/2022 was \$429,004.33. October, 2022 receipts and disbursements were \$2,444.08 and \$27,073.71, respectively, resulting in an ending balance of \$404,374.70 at 10/31/2022. Motion by Bryan with a second by Dennis to approve the Treasurer's Monthly Report. Motion carried 3-0. Discussion was held regarding the Certificate of Deposit coming due on November 23, 2022. It was decided to cash the CD and to obtain competitive CD rates for possible reinvestment in December.

Roads and Equipment: No issues with maintenance of equipment. Kerby will look for additional part-time snow plow operators

Correspondence and Clerk Notes:

- a. Special assessment requests and building permits were reviewed.
- b. Motion by Kerby with a second by Bryan to approve Resolution Designating Annual Polling Place for 2023. Motion carried 3-0.
- c. Motion by Dennis with second by Bryan to approve a gambling permit for the Cristiana Lake Longbeards. Motion carried 3-0.
- d. Discussion was held regarding a possible change in meeting date in 2023 to avoid the conflicts with holidays in January and February of each year. It was decided to keep the same schedule of meeting on the 3rd Monday of each month except for January and February when the meeting will be held on the following Tuesdays.
- e. The Workers Comp audit has been changed to an electronic filing in January, 2023. Kathy will handle.

Approval of Claims: Motion by Bryan with a second by Dennis to approve payment of claims totaling \$37,952.44 and to transfer \$40,000 from Money Market to Checking. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 8:05 pm.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board