

Brandon Township

Douglas County, Minnesota

December, 2022 Meeting Minutes

The regular monthly board meeting was held on December 19,, 2022 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Bryan Meichsner and Dennis Lund present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:30 pm. The pledge of allegiance was recited by all. There were no visitors.

Approval of Agenda: Motion by Dennis with a second by Bryan to approve the agenda. Motion carried 3-0.

Approval of Minutes: Motion by Bryan with a second by Dennis to waive the reading of the November, 2022 Monthly Meeting and to approve same. Motion carried 3-0.

Treasurer's Report: Beginning cash and investment balance on 11/1/2022 was \$404,374.70. November, 2022 receipts and disbursements were \$592.16 and \$39,980.11, respectively, resulting in an ending balance of \$364,986.75 at 11/30/2022. Motion by Bryan with a second by Kerby to approve the Treasurer's Monthly Report and to purchase \$300,000.00 of CDs from Bremer Bank. Motion carried 3-0.

Roads and Equipment:

- a. No issues with maintenance of equipment.
- b. Mike will meet with Brandon City Engineer to review the abnormally high usage charges in June and October.

Correspondence and Clerk Notes:

- a. There were no special assessment requests or building permits from November.
- b. Motion by Bryan with a second by Dennis to approve the meeting schedule for 2023. Motion carried 3-0.
- c. The Oath of Office was taken by Bryan who was elected in November, 2022 for another 4-year term.
- d. Motion by Dennis with a second by Bryan to transfer \$40,000 from the Road and Bridge Fund to the Major Equipment Reserve Fund. Motion carried 3-0.

Approval of Claims: Motion by Bryan with a second by Dennis to approve payment of claims totaling \$75,726.81 and to transfer \$55,000 from Money Market to Checking. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 8:30 pm.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board