

# Brandon Township

## Douglas County, Minnesota

### June, 2022 Meeting Minutes

The regular monthly board meeting was held on June 20, 2022 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Bryan Meichsner and Dennis Lund present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

**Approval of Agenda:** Motion by Dennis with a second by Kerby to approve the agenda. Motion carried 3-0.

**Approval of Minutes:** Motion by Kerby with a second by Dennis to waive the reading of the minutes of the May, 2022 Monthly Meeting and to approve same. Motion carried 3-0.

**Treasurer's Report:** Beginning cash and investment balance on 5/1/2022 was \$454,483.85. May, 2022 receipts and disbursements were \$36.58 and \$9,918.55, respectively, resulting in an ending balance of \$444,601.88 at 5/31/2022. Motion by Bryan with a second by Dennis to approve the Treasurer's Monthly Report. Motion carried 3-0.

#### **Roads and Equipment:**

- a. No issues with maintenance of equipment. Kerby is working on the building of a turnaround on the south end of Big Chip Rd. Strom Rd curve and turnaround will be addressed later this summer. Office improvements on hold for now. Gravel was laid over recently applied chloride in some areas but should come through after a good rain. Chloride applicator will be back in July to finish up.

#### **Correspondence and Clerk Notes:**

- a. Building permits and special assessment requests were reviewed. Clean up day with cities of Brandon and Evansville went Ok but Brandon Township is still seeing mattresses, furniture, tires and other junk deposited in Township Road ditches. Cost to dispose of this trash has been increasing. Clerk discussed election judge training for the same slate of judges used in the past. Sneeze guards will be ordered for use at the August Primary Election. Insurance coverages were reviewed and noted to be adequate.

**Approval of Claims:** Motion by Bryan with a second by Dennis to approve payment of claims totaling \$122,518.79 and to transfer \$60,000 from Money Market to Checking. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

**Adjournment:** The meeting was adjourned at 7:50 pm.

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Clerk, Mike Cleary

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Chairman, Kerby Lund

***These minutes are not official until approved by the Township Board***