

Brandon Township

Douglas County, Minnesota

July, 2022 Meeting Minutes

The regular monthly board meeting was held on July 18, 2022 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Bryan Meichsner and Dennis Lund present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

Approval of Agenda: Motion by Kerby with a second by Bryan to approve the agenda. Motion carried 3-0.

Approval of Minutes: Motion by Bryan with a second by Dennis to waive the reading of the minutes of the June, 2022 Monthly Meeting and to approve same. Motion carried 3-0.

Treasurer's Report: Beginning cash and investment balance on 6/1/2022 was \$444,601.88. June, 2022 receipts and disbursements were \$175,440.26 and \$122,518.79, respectively, resulting in an ending balance of \$497,523.35 at 6/30/2022. Motion by Bryan with a second by Kerby to approve the Treasurer's Monthly Report and to not renew the CD coming due on 7/23/22. Motion carried 3-0.

Roads and Equipment:

- a. No issues with maintenance of equipment.
- b. Big Chip Rd turnaround has been completed. May consider adding asphalt next year.
- c. Culvert extension at the intersection of Svend Dr and Svend Ln has been completed. Area needs grass seed. Dennis will take care of planting.
- d. Motion by Kerby with a second by Dennis to accept Chuck Olson's estimate of \$3,720 to grub out trees and to install a culvert extension on parcel 09-0090-650 on Svend Ln. Motion carried 3-0.
- e. Motion by Kerby with a second by Bryan to authorize spending up to \$5,000 to install a turnaround on Strom Dr and to level curve. Motion carried 3-0.
- f. Mike had received a complaint that a lot line marker had been removed during installation of the gas line behind 106 Mallard Ln. The iron stake was subsequently located and marked.
- g. Motion by Bryan with a second by Dennis to spent up to \$2,000 for a large screen TV in the township meeting room for wireless presentations during meeting. Motion carried 3-0.
- h. It was noted that gravel was spread on 23 miles of township roads in June which is double the amount applied in prior years. The cost for the additional gravel will be paid out of the American Rescue Plan Act funds.

- i. A few residents have expressed concerns that gravel was applied over the chloride. Due to the late start for planting this year, the gravel supplier could not get the gravel spread before the chloride was applied. The chloride will work its way up through the new gravel with subsequent rainfalls.
- j. Motion by Dennis with a second by Bryan to contract with CHS for 1,200 gallons propane. Motion carried 3-0.
- k. Residents on Little Chippewa Rd have requested assistance in preparing a petition to consider paving the road in 2023. Mike will obtain an engineer's estimate from Jeff Stabnow and will prepare the petition forms.

Correspondence and Clerk Notes:

- a. Building permits and special assessment requests were reviewed.
- b. Motion by Kerby with a second by Bryan to appoint Kathy Zimmerman as Head Judge and Susan Hansen, Bev Cleary, Dennis Lund, Dennis Korkowski and Mike Cleary as Election Judges for the August 2022 Primary Election and the November, 2022 General Election. Motion carried 3-0.
- c. It was noted that the Supervisor Seat A position currently held by Bryan Meichsner is up for election in November, 2022. Bryan indicated that he will be filing to run again. Mike will publish and post the legal notices of the position up for election. The filing period runs from August 2nd to August 16th.

Approval of Claims: Motion by Bryan with a second by Dennis to approve payment of claims totaling \$86,322.18 and to transfer \$60,000 from Money Market to Checking. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Next Meeting: Motion by Bryan with a second by Dennis to cancel the August 15th meeting and to move the Sept 19th meeting to Sept 12th. Motion carried 3-0. Mike will post the required notices.

Adjournment: The meeting was adjourned at 8:50 pm.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board