

# Brandon Township

Douglas County, Minnesota

**JANUARY 18, 2022 - Township Garage at 106 Mallard Ln, Brandon, MN**

## **MONTHLY MEETING AGENDA – 7:00 PM**

1. Call Meeting to Order - Recite Pledge of Allegiance
2. Approve Agenda
3. Approve Minutes of the Prior Month's Meeting
4. Approve the Treasurer's Monthly and Annual Reports
5. Recommend a 2023 Levy for Approval at the Annual Town Meeting in March, 2022
6. Road, Equipment and Facilities:
  - a. Parking in Right-of-Way and Turnarounds
  - b. Other
7. Annual Reorganization –
  - a. Select Board Chair and Vice Chair
  - b. Approve Official Posting Sites
  - c. Approve Depository for Township Funds
  - d. Approve Check Signers
  - e. Hire Part-Time Employees
  - f. Sign New W-4s
  - g. Approve Membership in MAT, MATI and DCAT
  - h. Resolution on Purchasing Supplies
  - i. Resolution on Contracts with Officers
  - j. Resolution to Spend ARPA Funds on Lost Revenue Replacement Category
  - k. Set Compensation and Mileage Rate for 2022
8. Correspondence and Clerk Notes:
  - a. Building Permits & Assessment Searches
  - b. Approve Gambling Permit
9. Approve Payment of Bills & Transfer of Funds To/From Money Market Account
10. Adjourn - Next Monthly Meeting – 6:30 pm Board of Audit and 7:00 pm Regular Meeting on Tuesday, February 22, 2022 at township garage

***The above agenda is a draft and is subject to change. In accordance with Township Policy, you must notify the Township Clerk by the Friday before the meeting if you wish to be put on the agenda***