

Brandon Township

Douglas County, Minnesota

January, 2022 Meeting Minutes

The regular monthly board meeting was held on January 18, 2022 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

Approval of Agenda: Motion by Dennis with a second by Bryan to approve the agenda. Motion carried 3-0.

Approval of Minutes: Motion by Bryan with a second by Dennis to waive the reading of the minutes of the December, 2021 Monthly Meeting and to approve same. Motion carried 3-0.

Treasurer's Report

Beginning cash and investment balance on 12/1/2021 was \$500,822.13. December, 2021 receipts and disbursements were \$8,372.28 and \$60,043.00, respectively, resulting in an ending balance of \$449,151.41 at 12/31/2021. Motion by Kerby with a second by Bryan to approve the Treasurer's Monthly Report. Motion carried 3-0.

Budget and Levy:

The Treasurer's 2021 annual financial report and proposed levy for 2022 were reviewed. Motion by Dennis with a second by Bryan to approve the annual report. Motion carried 3-0. Motion by Bryan with a second by Dennis to recommend a levy of \$265,000 for 2023 for approval at the annual town meeting on March 8, 2022. Motion carried 3-0.

Roads: Discussion was held regarding a resident parking trailers and other equipment in the road right of way making it difficult for the township snowplow to turn around. Clerk will draft a letter for supervisors to review at the next meeting.

Annual Reorganization:

- a. Motion by Kerby with a second by Dennis to appoint Kerby as Board Chairman and Bryan as Vice Chair. Motion carried 3-0
- b. Motion by Kerby with a second by Bryan to continue the Official Posting Sites to be the Douglas County Record, Bremer Bank, the Township garage at 106 Mallard Ln and the Township Web Site. Motion carried 3-0.
- c. Motion by Dennis with a second by Bryan to approve Bremer Bank as depository for township funds. Motion carried 3.0.
- d. Motion by Kerby with a second by Dennis to approve check signers to be Mike, Kathy, Kerby and Bryan. Motion carried 3-0.

- e. Motion by Kerby with a second by Bryan to hire Zach Hintermeister, Terry Gillespie, Ryan Skilling and Kannen Lund on a part-time basis to assist in snow plowing, grading and mowing at the current hourly rate. Motion carried 3-0.
- f. Motion by Kerby with a second by Dennis to continue memberships in MAT, MATIT and DCAT. Motion carried 3-0.
- g. Motion by Bryan with a second by Dennis to adopt Resolution 01-18-2022A to Authorize Individual Supervisor to Purchase Needed Supplies or Order Work Done in a Necessary Emergency up to \$5,000. Motion carried 3-0.
- h. Motions to adopt Resolutions 01-18-2022B/C/D to Approve Contracts with Interested Officers to perform township work to include grading, mowing, weed spraying, snow removal, sign replacement and equipment maintenance work at the current hourly rates as follows:
 - a. To hire Kerby – motion by Dennis with a second by Bryan – carried 2-0 with Kerby abstaining
 - b. To hire Dennis – motion by Kerby with a second by Bryan – carried 2-0 with Dennis abstaining
 - c. To hire Bryan – motion by Dennis with a second by Kerby – carried 2-0 with Bryan abstaining
- i. Motion by Bryan with a second by Dennis to adopt Resolution 01-18-2022E to Spend ARPA Funds on Lost Revenue Replacement Category. Motion carried 3-0.
- j. Motion by Bryan with a second by Dennis to approve the 2022 officer and part-time employee compensation schedule and to adopt the IRS milage rate of \$0.585 for 2022. Motion carried 3-0.

Other Business:

- a. Motion by Kerby with a second by Dennis to approve a gambling permit to the Christina Lake Ling Beards. Motion carried 3-0.

Approval of Claims: Motion by Bryan with a second by Dennis to approve payment of claims totaling \$4,729.76. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 9:00 pm.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board