

Brandon Township

Douglas County, Minnesota

December 2021 Meeting Minutes

The regular monthly board meeting was held on December 20, 2021 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

Approval of Agenda: Motion by Dennis with a second by Bryan to approve the agenda. Motion carried 3-0.

Approval of Minutes: Motion by Dennis with a second by Bryan to waive the reading of the minutes of the November, 2021 Monthly Meeting and to approve same. Motion carried 3-0.

Treasurer's Report:

Beginning cash and investment balance on 11/1/2021 was \$372,233.24. November, 2021 receipts and disbursements were \$171,946.75 and \$43,357.86, respectively, resulting in an ending balance of \$500,822.13 at 11/30/2021. Motion by Bryan with a second by Dennis to approve the report. Motion carried 3-0.

Other Business:

- a. Motion by Kerby with a second by Dennis to accept an additional amount of \$1,287.33 from the American Rescue Plan. Motion carried 3-0. Mike reported that the total amount to be received should qualify for transfer to the General Fund over the next few years under the "Lost Revenue" provision of the Plan.
- b. Motion by Bryan with a second by Dennis to transfer \$10,000 from the General Fund to the Major Equipment Replacement Fund. Motion carried 3-0.
- c. Motion by Kerby with a second by Bryan to approve the 2022 Meeting Schedule which will be posted on the township website and at the township garage.
- d. Mike reported that no adjustment was made to the salaries of the Clerk and Treasurer to compensate for the cost of not being able to participate in the PERA Retirement Plan as had been approved at the November meeting. This matter was deferred for further consideration in 2022.
- e. Motion by Bryan with a second by Dennis to hire Kannen Lund on a part-time basis to assist with snow plowing and other township maintenance activities at the current hourly rate. Motion carried 3-0.
- f. Bryan recommended that we assemble a township information packet that could be furnished to new property owners and others building in the township. Mike agreed to draft something for the supervisors to consider at the January meeting.

Approval of Claims: Motion by Bryan with a second by Dennis to approve payment of claims totaling \$59,450.99. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 8:00 pm.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board