

Brandon Township

Douglas County, Minnesota

November 2021 Meeting Minutes

The regular monthly board meeting was held on November 22, 2021 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

Approval of Agenda: Motion by Dennis with a second by Bryan to approve the agenda. Motion carried 3-0.

Approval of Minutes: Motion by Bryan with a second by Dennis to waive the reading of the minutes of the October, 2021 Monthly and Public Hearing Meetings and to approve same. Motion carried 3-0.

Treasurer's Report:

Beginning cash and investment balance on 10/1/2021 was \$188,141.06. October, 2021 receipts and disbursements were \$222,462.75 and \$38,370.57, respectively, resulting in an ending balance of \$372,233.24 at 10/31/2021. Motion by Bryan with a second by Dennis to approve the report and the purchase of a \$102,683.32 CD from Bremer Bank with a one-year maturity. Motion carried 3-0.

Roads:

- a. Discussion was held regarding responsibility for maintain the stormwater pond adjacent to the Bill Ness residence on Little Chip Rd. Based on discussion with Dave Rush of Douglas County Land & Resource Dept, the township is under no obligation to maintain this pond.
- b. Discussion was held regarding the location of the curve on Strom Drive. Based on advice from the legal dept of the MN Association of Townships, the township is not obligated to relocate this curve to within the platted right of way. Mike will obtain a survey next spring for the location of a turnaround off the south end of Strom Drive for drafting an easement prior to construction.
- c. Mike reported that on Nov 9, 2021 the Douglas County Board of Adjustment approved the application by Mitri Canavati for a variance to allow the platting of two residential lots without frontage on a public right of way. The lot are part of the Chippewa Hills Resort on Lake Chippewa for which access to Chippewa Height Rd will be via an easement across adjoining property. Mike was present at the meeting and stated for the record that the township was not interested in taking over the maintenance of the easement unless the existing cartway was rebuilt to County standards with an adequate turnaround on the south end.

Other Business:

- a. Motion by Kerby with a second by Dennis to approve Resolution 11-22-2021 Designating the Annual Poling Place for 2022 to be the Brandon Auditorium at 105 Holmes Ave in Brandon. Motion carried 3-0.
- b. Motion by Dennis with a second by Bryan to transfer the unspent funds from the Svend \$200,000 Certificate of Indebtedness to the Bond Reserve Fund. Motion carried 3-0.

- c. Motion by Dennis with a second by Bryan to adjust the 4th quarter salaries of the appointed Clerk and appointed Treasurer to compensate for the cost of not being able to participate in the PERA Retirement Plan which only included elected officers. Motion carried 3-0.

Approval of Claims: Motion by Bryans with a second by Dennis to approve payment of claims totaling \$43,357.86. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 8:00 pm.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board