

Brandon Township

Douglas County, Minnesota

May 2021 Meeting Minutes

The regular monthly board meeting was held on May 17, 2021 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

Approval of Agenda: Motion by Dennis with a second by Bryan to approve the agenda with the additional items added to the preliminary draft. Motion carried 3-0.

Approval of Minutes: Motion by Kerby with a second by Bryan to waive the reading of the minutes of the April 19, 2021 Monthly Meeting and to approve same. Motion carried 3-0.

Treasurer's Report:

Beginning cash and investment balance on 4/1/2021 was \$363,277.29. April, 2021 receipts and disbursements were \$27.36 and \$13,076.46, respectively, resulting in an ending balance of \$350,228.19 at 4/30/2021. Motion by Bryan with a second by Dennis to approve the report. Motion carried 3-0.

Roads:

- a. Motion by Dennis with a second by Bryan to cancel the Strom Dr Public Hearing previous scheduled for June 21st and to reschedule at a later date when 2022 paving costs are known. Motion carried 3-0.
- b. Douglas County Engineer, Tim Erickson, informed Mike that of the 3 LRIP grant requests from Douglas County, only the Miltona Township project has been approved so far. He will let us know as soon as he receives notice on our grant request to rebuild Limb Road.
- c. Motion by Kerby with a second by Dennis to approve hiring Lot Pros, LLC to perform crack sealing on Big Chip Rd and Sara Rd for a cost of \$7,100. Motion carried 3-0.
- d. Other items discussed with no official actions taken included Tanglewood Rd drainage, timing of Chuck Olson Excavating work on various roads, a new drainage issue on Little Chippewa Rd, timing of Chloride application, need to spray Walleye Rd buckthorn soon, Gardonville fiber optic cable work on Tanglewood and Eagle Point and an anonymous letter expressing concerns over Devils Lake and Strom Dr roads.

Equipment:

- a. Motion by Dennis with a second by Bryan to purchase a rebuilt 8.5' Road Groomer from Road Groom Manufacturing for \$10,500. Motion carried 3-0.
- b. Motion by Kerby with a second by Dennis to purchase a used John Deere Tractor for up to \$75,000 with no more than \$20,000 down. Motion carried 3-0.

- c. Other items discussed with no official actions taken included the status of equipment repairs, pending acceptance of the used County plow truck, roof leaks in 106 building and switching over propane heat in 106 building to the 104 Building propane tank.

Correspondence and Clerk Notes:

- a. Mike informed the supervisors that the City of Brandon has opened up the use of the Community Center and the Auditorium for meetings and events. The supervisors decided to continue to hold their meeting at the 106 Mallard Ln garage until further notice.
- b. Mike presented a 4-year renewal contract with Douglas County for assessing the parcels in the township. It was noted that the County Assessor's office has been doing the assessing since 2010 with few objections to their assessed values. Motion by Bryan with a second by Dennis to approve the new contract as presented. Motion carried 3-0.

Approval of Claims: Motion by Bryan with a second by Dennis to approve payment of claims totaling \$45,364.74 and to transfer \$50,000.00 from the Money Market Account to the Checking Account. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 9:30 pm. The next regular monthly meeting will be at 7:00 pm Monday, June 21, 2021.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board