

# Brandon Township

## Douglas County, Minnesota

### April 2021 Meeting Minutes

The regular monthly board meeting was held on April 19, 2021 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. Engineer Jeff Stabnow and Grader Operator Terry Gillespie were also present for portions of the meeting. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

**Approval of Agenda:** Motion by Dennis with a second by Bryan to approve the agenda. Motion carried 3-0.

**Approval of Minutes:** Motion by Dennis with a second by Bryan to waive the reading of the minutes of the March 15, 2021 Monthly Meeting and to approve same. Motion carried 3-0.

#### **Treasurer's Report:**

Beginning cash and investment balance on 3/1/2021 was \$371,939.29. March, 2021 receipts and disbursements were \$558.66 and \$9,220.66, respectively, resulting in an ending balance of \$363,277.29 at 3/31/2021. Motion by Bryan with a second by Dennis to approve the report. Motion carried 3-0.

#### **Roads:**

- a. Township Engineer, Jeff Stabnow, reported that he heard that the LARD Grants may not be awarded until June due to the large volume of grant requests received. It was noted that the temporary repair made to Limb Road by Mark Boesl appears to be holding up quite well but that gravel needs to be added west from County Rd 12 to his drive.
- b. As reported last month. the Tanglewood Rd tile was scoped under the township right-of-way and found to be free of obstructions. Kerby informed Jason Martin that he needs to use a trash pump to move water through the standpipe on the north side of the road to determine if there is an obstruction somewhere outside of the township right-of-way. It does not appear that this has been done yet by Jason.
- c. Kerby received an inquiry as to whether Moon Ridge Rd could be paved to a width narrower than the 18 ft we have done on other roads. Jeff reported that there is no minimum requirement for width and had engineered a road of 14 ft in another county. Discussion was held regarding the safety of a narrower road. No decision was made to alter the township standard of 18 feet.
- d. Quotes were received from Charles Olson Excavating for repairing frost boils on Lehn U Trail and Whiskey Lake Dr and to fix the dip at the end of the pavement on Chippewa Hts Rd. Motion by Bryan with a second by Dennis to approve his quote of \$5,500. Motion carried 3-0.
- e. Discussion was held regarding crack sealing. Dennis will get quotes.
- f. Discussion was held regarding sourcing of chemicals for weed spraying for the 2021 season. Dennis will purchase as he has done in the past.

- g. Motion by Dennis with a second by Bryan to accept the quote of \$10.25 per yard for gravel from Balgaard Services for the 2021 graveling season. Motion carried 3-0.
- h. It was decided not to have a group spring road inspection tour but to accept the recommendations of the individual supervisors and the grader operator who collectively have toured the roads many times this spring. Discussion was held regarding where additional gravel is needed to help build a better crown on certain roads. Mike will prepare a map for Balgaard based on the recommendations of Terry.

**Equipment and Facilities:**

- a. Discussion was held regarding recent repairs to the grader, the pending plow truck purchase and roof leaks at the 106 Mallard building. No action was taken on these items.
- b. Motion by Bryan with a second by Dennis to rent the gravel reclaimer to Millerville Township for \$500 per day with Millerville also being responsible for repairs of any damage. Evansville Township who has a 50% interest in the reclaimer is reported to be ok with the proposal. Motion carried 3-0.
- c. Motion by Bryan with a second by Kerby to obtain weekly garbage service for the township garages from Alex Rubbish and Recycling for an annual cost of \$277.31. Motion carried 3-0.

**Correspondence and Clerk Notes:**

- a. Motion by Kerby with a second by Dennis to schedule a public hearing for the 2022 Strom Drive Paving Project for 6:30 pm on Monday, June 21, 2021. Motion carried 3-0.
- b. The township will participate with the City of Brandon in their recycling/clean up event on May 15<sup>th</sup>. Mike will publish information on the township web site in addition to the City placing an article in the Douglas County Record. Mike will also work the event on the morning of May 15<sup>th</sup>.
- c. Motion by Kerby with a second by Dennis to increase the township bounty on pocket gophers to \$4.00 per gopher as recommended by the Douglas County Association of Townships at their annual meeting in March, 2021. Motion carried 3-0.

**Approval of Claims:** Motion by Bryan with a second by Dennis to approve payment of claims totaling \$13,881.46. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

**Adjournment:** The meeting was adjourned at 9:15 pm. The next regular monthly meeting will be at 7:00 pm Monday, May 17, 2021.

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Clerk, Mike Cleary

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Chairman, Kerby Lund

***These minutes are not official until approved by the Township Board***