

Brandon Township

Douglas County, Minnesota

March 2021 Meeting Minutes

The regular monthly board meeting was held on March 15, 2021 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

Approval of Agenda: Motion by Kerby with a second by Dennis to approve the agenda. Motion carried 3-0.

Approval of Minutes: Motion by Dennis with a second by Bryan to waive the reading of the minutes of the Feb 16, 2021 Board of Audit Meeting and Feb 16, 2021 Monthly Meeting and to approve same. Motion carried 3-0.

Treasurer's Report:

Beginning cash and investment balance on 2/1/2021 was \$349,852.89. February, 2021 receipts and disbursements were \$26,427.57 and \$4,341.17, respectively, resulting in an ending balance of \$371,939.29 at 2/28/2021. Discussion was held regarding the status of a \$50,000 CD coming due on March 22nd. Motion by Kerby with a second by Bryan to approve the report and to not renew the CD. Motion carried 3-0.

Road and Equipment:

- a. Township Engineer, Jeff Stabnow, was present to open bids for the Svend Dr/Svend Ln paving project. Motion by Dennis with a second by Bryan to accept the low construction bid of \$144,690 from Mark Lee Asphalt and the low sealcoat bid of \$15,351.70 from Astech Corp with a completion date of July 31, 2021. Motion carried 3-0.
- b. Temporary repairs will be made to Limb Road by Mark Boesl as needed this spring as we wait to hear whether the LARD Grant is awarded to us in May.
- c. The Tanglewood Rd tile was scoped under the township right-of-way and found to be free of obstructions. Kerby informed Jason Martin that he needs to use a trash pump to move water through the standpipe on the north side of the road to determine if there is an obstruction somewhere outside of the township right-of-way.
- d. Kerby and Bryan will be contacting local gravel suppliers for quotes for the 2021 graveling season.
- e. The spring road inspection will take place prior to the April monthly meeting, weather permitting.
- f. 12,500 gallons of chloride has been reserved for the 2021 dust control application.
- g. Oil leaks from the grader are being addressed by Zeigler.

Correspondence and Clerk Notes:

- a. Motion by Bryan with a second by Dennis to contribute \$200 each to the Douglas County Historical Society and to Brandon History Center to assist in the preservation of Township history and records. Motion carried 3-0.
- b. The City is working on having a recycling/clean up event on May 15th and has invited the township to participate. More information will be available at the April township meeting.
- c. Board of Review Open Book Meeting is scheduled for April 23rd at the Courthouse in Alexandria. Notice will be included in the Property Tax Statements to be mailed by the County later this month.

Approval of Claims: Motion by Bryan with a second by Dennis to approve payment of claims totaling \$8,415.66. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 8:31 pm. The next regular monthly meeting will be at 7:00 pm Monday, April 19, 2021.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board