

Brandon Township

Douglas County, Minnesota

February, 2021 Meeting Minutes

The regular monthly board meeting was held on February 16, 2021 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

Approval of Agenda: Motion by Dennis with a second by Bryan to approve the agenda. Motion carried 3-0.

Approval of Minutes: Motion by Bryan with a second by Dennis to waive the reading of the minutes of the January 19, 2021 meeting and to approve same. Motion carried 3-0.

Treasurer's Report:

Beginning cash and investment balance on 1/1/2021 was \$347,591.16. January, 2021 receipts and disbursements were \$6,057.88 and \$3,796.15, respectively, resulting in an ending balance of \$349,852.89 at 1/31/2021. Motion by Bryan to approve the report and to write off outstanding check number 6994 for \$3.75 with a second by Dennis. Motion carried 3-0.

Road Projects:

- a. Motion by Bryan with a second by Dennis to approve Resolution 02-16-2021 Ordering the Svend Dr and Svend Ln Paving Project and the Preparation of Plans and Taking Other Actions Related Thereto. Motion carried 3-0. Township Engineer Jeff Stabnow was instructed to obtain bids for summer 2021 construction for opening at the April 19, 2021 monthly meeting.
- b. Rick Korkowski presented a petition on behalf of 12 of the 17 parcel owners on Strom Drive for the township to consider paving Strom Drive in 2022. Having met the township criteria for at least 60% of the parcel owners approving the petition, the petition was certified by the clerk and a motion was made by Bryan with a second by Dennis to accept the petition. A public hearing will be scheduled in the fall of 2021.
- c. A request for a Local Road Improvement Grant in the amount of \$617,160.17 to rebuild Limb Road from Douglas Cty 12 to Chippewa Hts Rd was submitted electronically on this date to the Mn Dept of Transportation. The grant request was submitted by Brandon Township on behalf of the 4 townships that share this town-line road with the support of Douglas County and, if received, will cover the estimated cost of construction but not the estimated engineering fees of \$80,230.82 based on an estimate received from the engineering firm of LandTeam, Inc. We should hear back in May, 2021 whether the grant was awarded to us.
- d. Jason Martin was present to request that the township pay \$6,600.00 to bore a new field tile under Tangelwood Road NW to facilitate drainage of farmland that he is renting adjacent to this road. He does not believe that the existing tile that the township replaced when the road was paved in 2019 is working and that another tile needs to be installed. Discussion followed regarding whether the existing tile is working and, if not, who is the appropriate part to pay for

the new tile. The decision was made to scope the existing tile to determine it's condition before proceeding.

Correspondence and Clerk Notes:

- a. Notice was received that the township's share of the County Ditch No 17 – 2020 Proposed Determination of Benefits is \$15,150.60 with a total parcel cost of \$10,114.68.

Approval of Claims: Motion by Bryan with a second by Dennis to approve payment of claims totaling \$4,341.17. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 8:30 pm. The annual township meeting will be at 7:00 pm on March 9, 2021 and the next regular monthly meeting will be at 7:00 pm Tuesday, March 15, 2021. Both meetings will be at the township garage at 106 Mallard Ln, Brandon, MN.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board