

Brandon Township

Douglas County, Minnesota

October, 2020 Meeting Minutes

The regular monthly board meeting was held on October 19, 2020 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:05 pm. The pledge of allegiance was recited by all.

Approval of Agenda: A motion to approve the agenda was made by Bryan with a second by Dennis. Motion carried 3-0.

Approval of Minutes: A motion to waive the reading of the minutes of the September 21, 2020 and September 30, 2020 meetings and to approve same was made by Dennis with a second by Bryan. Motion carried 3-0.

Treasurer's Report: Beginning cash and investment balance on 9/1/2020 was \$370,935.50. September, 2020 receipts and disbursements were \$2,866.41 and \$36,310.89, respectively, resulting in an ending balance of \$337,491.02 at 9/30/2020. A motion to approve the treasurer's report was made by Bryan with a second by Dennis. Motion carried 3-0.

Road Issues:

- A. Limb Road – A motion to accept the Independent Testing Technologies proposal to do 7 borings on Limb Road for a cost of \$2,295 was made by Bryan with a second by Dennis. Motion carried 3-0.
- B. Chippewa Hts Rd – Jeff Stabnow is working with Mark Lee to get the asphalt patch done this fall.
- C. Big Chip Shoulder Repair – Motion by Bryan with a second by Dennis to hire RBS Excavating to gravel shoulders were needed. Motion carried 3-0.
- D. CARES Funds – Work on building a bathroom in the meeting room at 106 Mallard Ln is scheduled to start this week. Bryan agreed to install exit door lighting. Mike will research whether another exit egress is needed in the meeting room and will also purchase fire extinguishers for both garages.
- E. Garage Concrete Repairs – Work is scheduled to begin this week.
- F. Tanglewood Pond Drainage – Kerby will discuss the blocked tile with the landowner.
- G. Decal for Grader – Terry needs to get measurements to Etc Signs.

- H. Wolf Creek/Stowe Lake Street Signs – Judging from the tire tracks, someone using a tractor pulled out the new sign post and carried it away. Decision was made not to replace as this was the second time this year that the signs at this intersection were damaged or stolen.
- I. A motion to hire Ryan Skilling to mow the township road ditches was made by Bryan with a second by Kerby. Motion carried 3-0.
- J. Discussion was held regarding a resident parking a camper in the township right-of-way on Burros Ln. Cleary will send a letter to the owner.

Paving Projects:

- a. Dave Timmerman was present to discuss some issues with Strom Drive. Supervisors agreed to looking into his concerns during their road inspection next spring.
- b. Cleary will check with Jeff Stabnow to ensure that he is working on a bid to do a possible overlay of Chippewa Heights Rd, Wallen Rd and Shorewood Ln Rds in 2021.

Correspondence and Clerk Notes:

- A. A motion was made by Bryan with a second by Dennis to approve the town-line maintenance agreement with Leaf Valley Township. Motion carried 3-0.
- B. Building permits were reviewed. It was noted that the township has received a total of 36 requests for special assessment searches this year.
- C. The supervisors agreed that draft copies of meeting minutes should continue to be posted to the township website as soon as they have been prepared.

Approval of Claims: A motion to approve claims totaling \$8,325.01 and to transfer \$10,000 from the money market account to the checking account was made by Bryan with a second by Dennis. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 8:18 pm. The next regular monthly meeting will be at 7:00 pm Monday, November 16, 2020. There will also be a special Board of Canvas meeting at 7:00 pm on November 12, 2020. Both meetings will be held at the township garage at 106 Mallard Ln, Brandon, MN.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board