

Brandon Township

Douglas County, Minnesota

September, 2020 Meeting Minutes

The regular monthly board meeting was held on September 21, 2020 at the 106 Mallard Ln Township Garage with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

Approval of Agenda: A motion to approve the agenda was made by Dennis with a second by Bryan. Motion carried 3-0.

Approval of Minutes: A motion to waive the reading of the minutes of the August 24, 2020 and Sept 19, 2020 meetings and to approve same was made by Dennis with a second by Bryan. Motion carried 3-0.

Treasurer's Report: Beginning cash and investment balance on 8/1/2020 was \$379,438.33. August, 2020 receipts and disbursements were \$22,402.40 and \$30,905.23, respectively, resulting in an ending balance of \$370,935.50 at 8/31/2020. A motion to approve the treasurer's report was made by Bryan with a second by Dennis. Motion carried 3-0.

Road Issues:

- A. Limb Road – A motion to hold a special meeting at 7:00 pm on Sept 30, 2020 and to invite supervisors from the other townships to discuss the repair of Limb Rd was made by Bryan with a second by Dennis. Motion carried 3-0. Clerk will post the notices and invite the other townships.
- B. Chippewa Hts Rd – Jeff Stabnow is working with Mark Lee to get the asphalt patch done this fall.
- C. Big Chip Shoulder Repair – Terry has graded off the shoulder to provide for runoff but additional gravel is needed to fill the washout.
- D. Turnarounds – Two residents have constructed roads off the turnarounds on Svend and Severson Rd making snow removal more difficult. Kerby will inspect and determine where the snow will go and will talk to the landowner who placed rocks in the right-of-way.
- E. Dennis will work with Terry to replace mailbox on Lehn U Trai with a swing-away type. Homeowner will pay ½ cost per township policy.
- F. Garage Bathroom and Concrete Repairs – Still waiting for bids. Clerk noted that the CARES Funds must be spent by December 30, 2020.

Paving Projects:

- A. No decision was made on the Svend Dr & Svend Ln paving project following the Sept 19, 2020 public hearing pending additional review of township finances. It was noted that the township has until 6 months after the public hearing to adopt a resolution to move forward with obtaining bids. The question was raised as to whether we should get bids now for work next year. Subsequent discussion with township engineer, Jeff Stabnow, indicated that this is not feasible as the oil companies will not commit to prices until next spring. It was also noted that the proposed paving project did not include paving of any portion of Wolf Creek Rd.

- B. A Strom Drive resident has inquired into what needs to be done for the township to consider possible paving of that road. Discussion was held regarding the current township policy of only requiring at least 50% of the adjoining property owners to sign a petition for consideration by the township and that other townships require higher percentages ranging from 60% up to 100%. A motion was made by Dennis with a second by Bryan to amend the township policy to require a minimum of 60% signatures on a petition to be consider by the township. Motion carried 3-0.

- C. Discussion was held on a possible overlay of Chippewa Heights Rd, Wallen Rd and Shorewood Ln Rds. It was decided that a public hearing would be held in 2021 to obtain resident input on the timing and sharing of cost of this project. It was noted that the original paving was done in 1994 with portions needing extensive repair.

Correspondence and Clerk Notes:

- A. The clerk noted that is no written agreement with Leaf Valley Township for the maintenance of the shared Limb towns line road. A draft similar to the other agreements will be sent to Leaf Valley for their review and approval.

- B. A mailing will go out this week to all registered voters in Brandon Township reminding them that Brandon Township is a mail ballot precinct. Voters should use the ballot they receive from Douglas County and not request an absentee ballot. Since Brandon Township will not be having in-person voting at the auditorium you may vote in person at the former First Lutheran Church Building n Alexandria.

Approval of Claims: A motion to approve claims totaling \$37,238.25 and to transfer \$35,000 from the money market account to the checking account was made by Bryan with a second by Dennis. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk’s office.

Adjournment: The meeting was adjourned at 8:28 pm. The next regular monthly meeting will be at 7:00 pm Monday, October 19, 2020. There will also be a special meeting at 7:00 pm on September 30, 2020. Both meetings will be held at the township garage at 106 Mallard Ln, Brandon, MN.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board