

Brandon Township

Douglas County, Minnesota

August, 2020 Meeting Minutes

The regular monthly board meeting was held on August 24, 2020 at the 106 Mallard Ln Township Garage with Supervisors Dennis Lund and Bryan Meichsner present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. Supervisor Kerby Lund joined the meeting later via telephone. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

Moment of Silence: A moment of silence was observed to honor the passing of the former township clerk, Adrian Ledermann. A sympathy card had been sent to his family.

Approval of Agenda: A motion to approve the agenda was made by Bryan with a second by Dennis. Motion carried 2-0.

Approval of Minutes: A motion to waive the reading of the minutes of the July 20, 2020 meeting and to approve same was made by Bryan with a second by Dennis. Motion carried 2-0.

Treasurer's Report: Beginning cash and investment balance on 7/1/2020 was \$290,268.35. July, 2020 receipts and disbursements were \$163,334.84 and \$74,164.86, respectively, resulting in an ending balance of \$379,438.33 at 7/31/2020. A motion to approve the treasurer's report was made by Bryan with a second by Dennis. Motion carried 2-0.

Road Issues:

- A. Limb Road – Tom Klemenhagen from LANDTEAM Inc presented a verbal estimate of \$90 per lineal foot to repair the road by excavating the top 3 feet and replacing it with 2-1/2 ft of granular fill topped with ½ ft of class 5 gravel. The repair needed in two areas, one of 1,100 ft and another 287 ft for a total cost of approximately \$125,000. Kerby reported that Chuck Olson had suggested a possible less extensive repair by laying down fabric and covering it with additional class 5 gravel. Tom will prepare a written proposal for consideration at the next meeting. It was agreed that a meeting needed to be held with the three other townships (Millerville, Leaf Valley and Ida) that border this town line road and would have to share in the cost.
- B. Washouts on Stowe Lake Rd and Nursery Ln have been repaired.
- C. Tanglewood Rd will be seal coated later in the week.
- D. A repair was made on Chippewa Hts Rd south of Wallen Rd. Approximately 440 ft of asphalt was removed and a center line tile installed. Jeff Stabnow will arrange to get bituminous laid in this area yet this fall.

- E. Discussion was held regarding the continuing deterioration of the roadways on Chippewa Hts, Wallen Rd and Shorewood Rd. Given the number of areas where the bituminous surface needs to be replaced, it was agreed that additional patching would not sufficiently extend the life of these roads for the cost involved and that a complete replacement of the surface bituminous is necessary. These roads were paved in 1994 and have been in use for the past 26 years which is more than they were designed for. In fact, we were informed in 2010 by the Douglas County Engineer not to do any additional seal coating or crack filling as they believed that the road only had a 5-year life remaining at that time. It was noted that we are now 5 years past that date. The supervisors agreed that a public hearing needs to be held to obtain input from the adjoining property owners on the proposed sharing of cost of the project which will be scheduled in 2021. The 1994 project cost was shared 80% by the property owners and 20% by the township residents which is likely to be proposed for the 2021 project.

New Business:

- A. The petition to pave Svend Dr and Svend Ln that was received at the July, 2020 meeting was audited by the township clerk and was found to meet the township policy for consideration with 19 of the 36 adjoining parcels owners signing the petition. A motion was made by Kerby with a second by Dennis to accept the petition as meeting township policy and to schedule a public hearing to consider the proposed project at 10:00 am on Saturday, September 19, 2020. Motion carried 3-0. The clerk will notify the adjoining parcel owners via letter and published notice.
- B. The clerk reported that he had received a phone call from Tom Slack Sr regarding the cartway off Chippewa Hts Rd on the west side of property owned by Joshua Slack. This cartway was built around 2010 to service the west side of property owned by the Chippewa Hills Resort. Tom indicated that they were possibly interested in developing this area but first needed an indication that the cartway would be maintained by the township. It was noted that this 8-foot-wide cartway does not meet the current Douglas County specs and would have to be widened to 22 feet with sloped shoulders for proper drainage. It was also noted that a turnaround would be needed for snowplowing and grading. The roadway would need to be a separate legal parcel with a 66-foot width dedicated for public use. The township would consider maintaining this road once it met all of the above criteria.
- C. The COVID-19 Aid Grant of \$18,675 was discussed for possibly adding a restroom to the township garage as the regular monthly meeting location due to unavailability of suitable other space caused by the Coronavirus pandemic. A bid for fall construction is expected to be received soon. Construction must be completed by December 30, 2020 or the funds need to be returned or transferred to another governmental unit.
- D. A motion was made by Kerby with a second by Bryan to approve the township building at 106 Mallard Ln as an official posting site for the township. Motion carried 3-0. Kerby left the meeting at this point.

Correspondence and Clerk Notes:

- A. The clerk noted that there were 197 ballots cast in the August 3, 2020 primary election by Brandon Township registered voters for a turnout of 35% of eligible voters. This is more than any of the past primaries and may be due to the change to voting by mail. The mail voting will also be used in the township for the November General Election.

Approval of Claims: A motion to approve claims totaling \$30,905.20 was made by Dennis with a second by Bryan. Motion carried 2-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 8:22 pm. The next meeting will be at 10:00 am on Saturday, September 19, 2020 followed by the regular monthly meeting at 7:00 pm Monday, September 21, 2020. Both meeting will be held at the township garage at 106 Mallard Ln, Brandon, MN.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board