

Brandon Township

Douglas County, Minnesota

July, 2020 Meeting Minutes

The regular monthly board meeting was held on July 20, 2020 at the Township Garage with Supervisors Dennis Lund and Bryan Meichsner present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

Approval of Agenda: A motion to approve the agenda was made by Bryan with a second by Dennis. Motion carried 2-0.

Approval of Minutes: A motion to waive **the** reading of the minutes of the June 15, 2020 and June 29, 2020 meetings and to approve same was made by Bryan with a second by Dennis. Motion carried 2-0.

Treasurer's Report: Beginning cash and investment balance on 6/1/2020 was \$347,111.57. June, 2020 receipts and disbursements were \$1,313.13 and \$58,156.35, respectively, resulting in an ending balance of \$290,268.35 at 6/30/2020. A motion to approve the treasurer's report was made by Dennis with a second by Bryan. Motion carried 2-0.

Road and Equipment: Gravel has been spread and grading is proceeding when roads are wet enough. Chloride was applied in early June for dust control. Tree trimming is progressing. First round of weed spraying is complete with some additional hot spots being visited twice. The unplanted field of weeds on Lehn U Trail has been mowed per order of the County Weed Inspector. A number of gravel road frost boils and some ditch repairs have been completed. The repair on Chippewa Hts Rd will begin soon. The new garage door has been installed. Most of the damaged and missing signs have been replaced with new posts still on backorder. Jeff Stabnow is working with Mark Lee on sealcoating Tanglewood Rd.

New Business:

- A. A petition was received from residents to Svend Dr and Svend Ln to consider paving of these two roads. The clerk will audit the petition and report back at the next board meeting.
- B. The clerk will look into getting a summer fill of propane.
- C. The COVID-19 Aid Grant of \$15,675 was discussed for possibly adding a restroom to the township garage as the regular monthly meeting location due to unavailability of suitable other space caused by the Coronavirus pandemic. Bids will be solicited for fall construction. The heated portion of the 106 building will be prepared for cold weather meetings.
- D. Discussion was held on Tanglewood Rd resident complaints regarding speeding and 5th wheel camper traffic. The feeling of the board was that speed limit signs are generally ignored and therefore not really helpful. The clerk will contact the sign company for a "No Access to Lake or Park" sign.

- E. A resident on East Whiskey Lake Rd asked about installing a “Watch for Children” sign. We have been advised in the past that these signs are generally ignored and may give the residents a false sense of security when their children are on the roadway.

Recess: The meeting was recessed at 7:30 pm to allow Kerby Lund to join the meeting. The meeting resumed at 8:00 pm.

Discussion with Engineering Firm: Tom Klemenhagen from LANDTEAM Inc was present to discuss his firm’s engineering services. His firm has consulted on numerous rebuilding and paving of township roads and in estimating costs. He stated that most small townships like Brandon Township generally do not participate in sharing the cost of these projects and that some have created Special Service Districts where the construction and maintenance costs are paid by the affected property owners. In discussing the Limb Road damage, he cautioned that a center line tile installation on the damaged portion of Limb Rd may not be an adequate repair due to the high level of damage. He agreed to meet at the site to perform a more in-depth review.

Correspondence and Clerk Notes: Due to upcoming travel plans, a motion was made by Kerby with a second by Dennis to change the August board meeting to August 24th. Motion carried 3-0.

Approval of Claims: Motion by Bryan with a second by Dennis to approve claims totaling \$56,768.94 and to transfer \$75,000 from the Money Market Account to the Checking Account. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk’s office.

Adjournment: The meeting was adjourned at 8:57 pm. The next meeting will be at 7:00 pm Monday, August 24, 2020 at a location to be announced on the Township website.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board