

Brandon Township

Douglas County, Minnesota

June, 2020 Meeting Minutes

The regular monthly meeting was held on June 15, 2020 at the Township Garage with Supervisors Kerby Lund, Dennis Lund and Bryan Meichsner present together with Treasurer Kathy Zimmerman and Clerk Mike Cleary. With a quorum present, the meeting was called to order at 7:00 pm. The pledge of allegiance was recited by all.

Approval of Agenda: A motion to approve the agenda was made by Bryan with a second by Dennis. Motion carried 3-0.

Approval of Minutes: Reading of the minutes of the May 18, 2020 Zoom Meeting was waved. A motion was made to waive the reading of the minutes of the May, 2020 Zoom Meeting and to approve same was made by Bryan with a second by Dennis. Motion carried 3-0.

Treasurer's Report: Beginning cash and investment balance on 5/1/2020 was \$364,367.84. May, 2020 receipts and disbursements were \$3,695.91 and \$20,952.18, respectively, resulting in an ending balance of \$347,111.57 at 5/31/2020. A motion to approve the treasurer's reports was made by Bryan with a second by Kerby. Motion carried 3-0.

Wolf Creek Road:

Engineer Jeff Kuhn from the Widseth firm of Alexandria, MN presented his estimate of the cost to prepare/rebuild Wolf Creek Road to support a 7-ton paving project to be approximately \$248,000. This would result in the total cost of the project to be approximately \$901,697. Of this amount, \$546,360 would be assessed to the property owners with the township paying the balance of \$356,331 through futures tax levies. The estimated assessments for the \$546,300 amount would be \$3,377 for each of the approximately 82 parcels in the entire project with an additional assessment of \$4,065 for each of the approximately 62 parcels on Svend and Severson.

The board again expressed concern that the total per parcel assessments are excessive and that the township share of the cost was more than the township could afford. Others in attendance expressed concern over other township roads needing repair and the future cost of repairing/replacing paved roads.

A suggestion was made that the engineers visit the site and prepare detailed plans and specs to go out for preliminary bids. Township Clerk was instructed to confer with the engineers to determine the best way to proceed.

Road and Equipment:

- A. A motion to approve the Charles Olson Excavating bid of \$15,900 to repair the frost boil on Limb Road was made by Bryan with a second by Kerby. Motion carried 3-0. Clerk is to notify the other three affected townships of their share of the cost prior to work beginning.

- B. Reports were given on status of grading, applying chloride for dust control, tree trimming in the ROW and praying for noxious weeds.

New Business:

- A. A motion to approved the revised township policies was made by Dennis with a second by Bryan. Motion carried 3-1. Polices approved were: 1. Depositing Snow in the Township Right-of-Way, 2. Driveway Approach & Culvert Policy, 3. Dust Control, 4. Gopher Bounties & Stray Dogs, 5. Mailboxes and Support System, 6. Township Road Right-of-Wag Regulations, and 7. Weed Control
- B. A motion was made by Kerby with a second by Bryan to charge a fee of \$25 for special assessment searches. Motion carried 3-0.
- C. Discussion was held regarding the officers trimming trees at the Greenfield Cemetery. All agreed that it is needed. Dennis and Mike will take care of it.
- D. A motion was made by Bryan with a second by Dennis to approve Resolution No 06-15-2020 to renew the video franchise agreement with Gardonville Telephone for a 15-year term from July 18, 2020. Motion carried 3-0.
- E. The clerk was instructed to notify the county that the township had no objection to the preliminary Plat of Sunset Ridge by Robert and Jacqueline Wagner subject to installing a culvert per township specs under the driveway approach to Devils Lake Road.

Correspondence and Clerk Notes:

- A. The clerk reviewed the assessment searches received during the past month noting that there have been 18 such requests so far this year. The township did not receive any building permits for the month of May.

Approval of Claims: Motion by Bryan with a second by Dennis to approve claims totaling \$56,768.94 and to transfer \$50,000 from the Money Market Account to the Checking Account. Motion carried 3-0. The full list of claims is available for public inspection at the Township Clerk's office.

Adjournment: The meeting was adjourned at 9:30 pm. The next meeting will be at 7:00 pm Monday, July 20, 2020 at a location to be announced on the Township website.

Clerk, Mike Cleary

Chairman, Kerby Lund

These minutes are not official until approved by the Township Board